

PRESENT: Patricia Hacker, Chairman
David Stringfellow, Vice Chairman
Kevin Maxwell, Secretary
Margaret Andrzejewski
J. David Early
Jeff Mendola
Michael Pohl

EXCUSED: Paul Jusko

ALSO	Dennis Mead	Town Board Liaison
PRESENT:	Kelly Vacco	Town Attorney
	Nick Charlap	Charlap's Dairy
	Rob Chelus	College Student

Chairman Hacker called the meeting to order at 7:30P.M.

Chairman Hacker welcomed and introduced the newly appointed Town Attorney Kelly Vacco and, each member introduced themselves.

MINUTES

Mrs. Hacker asked if there were any additions or corrections to the minutes of February 25, 2003. Being none, Mr. Maxwell made a motion to accept the minutes, seconded by Mr. Pohl. All in favor.

CORRESPONDENCE

Secretary Maxwell reported the following correspondence:

- Letter dated March 6, 2003 from Town Engineer Scott Kinsman regarding Code Compliance Review for the Kids County Child Care
- Received the EAF from the FBI for co-location at 6405 Ward Road
- Letter dated February 27, 2003 to Nick Charlap advising of receipt of application and agenda discussion
- Letter dated February 27, 2003 to Terry Betz advising of corrections needed to proceed with day care center project
- Letter dated February 28, 2003 from (former) Town Attorney Michael Perley rendering his opinion of the Charlap Dairy property and building

LIAISON – COUNCILMAN MEAD

Councilman Mead reported from the Town Board meeting of March 5, 2003:

- Received and noted letter from the Planning Board recommending that sign review be added to Site Plan Review, which has been given to the Town Attorney for the writing of legislation to be added to Town Codes
- Re-appointed J. David Early to Planning Board with this term to expire February 1, 2010
- Held FBI Public Hearing for co-location on tower at 6405 Ward Road

Liaison Mead, con't

- About the trees in front of the Town Hall
 - Has been discussed in previous years
 - Tree care was beyond just trimming
 - Discussion of different parking layout, with diagonal parking and handicapped spaces
 - I have requested a Conceptual Site Plan from Highway Superintendent Kreitzbender for review before proceeding with any plans

Mr. Maxwell asked that the Town Board be reminded that the former supervisor sent a directive that the Planning Board should try to take parking from the front of buildings to the rear, and to save as many mature trees as possible. If this is the guidance we're providing, it should apply here.

Mr. Mead:

- It has been suggested that a permanent 'Christmas' tree be planted
- I will recommend that the Planning Board review any plans before continuing

Mr. Brox said that the Town Board is not exempt from their own rules.

NICK CHARLAP

Mr. Charlap stated that the awning would not be extended across the entire front of the building. There will be a permanent awning replacing the existing archway, and temporary awnings over the windows. He said that he would provide a picture of the awning. He added that Classic Awning will be doing the installation.

Mr. Early asked if there were still plans for tables being placed outside?

Mr. Charlap said that there would be and that there will not be any parking in the front of the building; the parking lot is being moved to the right side of the building, and to the rear of the neighboring house, which is owned by Mr. Charlap's father.

Mr. Early asked if they will be permanent benches or removable?

Mr. Charlap said they would be removed for the winter.

Mr. Maxwell asked if they would be similar to what has been there in the past?

Mr. Charlap said probably not, as there is seating inside. There are seven tables with four seats, and the sit down bar of nine seats.

Mr. Maxwell asked for a revised floor plan.

Mr. Maxwell asked Mr. Charlap if he was planning to shut off the front from all parking and is there going to be one ingress/egress?

Mr. Charlap said that he does intend to shut off all parking except for the area to the east side of the building which needs to be made accessible to truck deliveries.

Mr. Maxwell asked what would be used to block parking in front, bollards or concrete wheel stops.

Mr. Charlap said the concrete wheel stops.

Mr. Brox suggested tearing up the blacktop from the west corner of the building east to the driveway used for truck deliveries, up to the right-of-way; leaving approximately 12 feet or the depth of the awnings, of blacktop out from the front of the building for tables and benches. He added that this type of action would make this building more code compliant.

Mr. Maxwell suggested something similar to the planters that are in front of E-Z Shop.

Discussion continued as to what type of traffic flow control devices could be used.

Nick Charlap, con't

Mr. Maxwell made a motion to table discussion pending receipt of the following additional information:

- Awning design (picture), dimensions and placement on building
- Parking layout and location of single ingress/egress and traffic flow
- Proposed traffic barriers to be used in front of the building
- Survey indicating adjoining properties and buildings within 200 feet of the dairy structure
- Revised inside seating plan and first floor layout

Seconded by Mr. Stringfellow. All in favor.

Mrs. Hacker advised Mr. Charlap to strict adherence to Town Codes Chapter 97 – Site Plan Review. She also advised Mr. Charlap subject to receipt of this information by March 18, 2003, discussion will be pending for the agenda of the March 25, 2003 meeting.

Chairman Hacker asked if there were any further business?

Being none, Mrs. Hacker made a motion to adjourn at 8:00 P.M., second by Mrs. Andrzejewski. All in favor.

Respectfully submitted,


Kevin G. Maxwell
Secretary

KGM:tjf