

Town Board Minutes August 20, 2001

SPECIAL BOARD MEETING TOWN HALL

AUGUST 20, 2001 5:25 P.M.

Present were Councilman Stephen K. Tills, Councilman Karl J. Simmeth Jr., Supervisor Lisa M. Rood, Highway Superintendent Wayne C. Kreitzbender and Town Attorney Perley.

The following bids was received for the pre-cast Town Hall Restrooms Building:

NAME	BUILDING	DEL/SET UP	TOTAL
Lakelands Concrete	\$19,900	6,569	\$26,269

Town Attorney Perley commented that this bid is an amended bid following the August 15, 2001 Town Board meeting. Under the Town's Procurement Policy, notices were sent to potential vendors for the purchase of a pre-cast building with a separate proposal for set-up and delivery. The Procurement Policy has no set time limit unlike the formal bidding procedure. Accordingly, it is the opinion of Town Attorney Perley, under the Procurement Policy, that amended bids can be accepted and acted upon by the Town Board. This proposal was sent out in two phases and was to be considered two separate items for the purpose of the town's Procurement Policy. Therefore the items for the purchase of the pre-cast building falls within the Procurement Policy of greater than \$10,000 and less than \$20,000.

Councilman Tills questioned why the cost of delivery and erection not be a part of the total project proposal.

Town Attorney Perley responded that the requests were sent out separately and were two separate items. Bidders had the opportunity to bid on delivering someone else's equipment. After review of the bids no one did, therefore these bids can be acted upon by the Town Board. The Lakeland Bid, in Town Attorney's opinion, constitutes withdrawal of the formal bid.

A motion was made by Supervisor Rood and seconded by Councilman Simmeth to award Lakeland Concrete Products, Inc. the contract for a pre-cast Town Hall Restroom Building for \$19,900 and the delivery and erection for \$6,569.

five (5) Ayes Carried

A motion was made by Supervisor Rood and seconded by Councilman Simmeth to adjourn the meeting at 5:28 p.m.

KAREN A. ELLIS, DEPUTY TOWN CLERK