

Town Board Minutes January 3, 2007

Present: Councilmen Brien M. Hopkins, Richard K. Hawkins, Dennis J. Mead, Councilwoman Cathleen M. Dobson and Supervisor William A. Eagan.

Also Present: Highway Superintendent Telaak, Town Attorney Downey, Deputy Supervisor Pluta, Code Enforcement Officer Ferguson and Deputy Code Enforcement Officers Lisowski and Juda.

Rev. Long, Churchill United Memorial Church, opened the meeting with a prayer.

A motion was made by Supervisor Eagan and seconded by Councilman Hawkins to adjust all current minimum wage salaries to \$7.15 per hour as reflected in the law.

five (5) Ayes Carried

A motion was made by Councilman Mead and seconded by Councilman Hawkins to adopt the minutes of the December 20, 2006 regular meeting.

five (5) Ayes Carried

A motion was made by Councilman Mead and seconded by Councilman Hawkins, upon review by the Town Board, that fund bills on the Abstract dated December 28, 2006 in the amount of \$313,960.95 be paid.

five (5) Ayes Carried

A motion was made by Supervisor Eagan and seconded by Councilman Mead to appoint the following:

APPOINTMENT TITLE TERM

Anna M. Kobialka Deputy Town Attorney/Prosecutor, PT 12/31/07

Patrick J. Duffy Deputy Hwy Superintendent 12/31/07

Richard P. Waszak Dog Control Officer, PT 12/31/07

Donna Huson Dep. Dog Control Officer, PT 12/31/07

Wendy Kummer Court Clerk 12/31/07

John Sibenik Court Officer, PT 12/31/07

Eileen N. Hopkins Clerk, PT 12/31/07

Yvonne DeCarolis Clerk, PT 12/31/07

Elizabeth Weitzel Clerk, PT 12/31/06

Sue Fitzner Assessment Clerk, PT 12/31/07

Thelma Faulring Secretary to Boards/Committees, PT 12/31/07

Nancy Stetter Bingo Inspector 12/31/06

Theresa Horschel Nutrition Prog. Director, PT 12/31/07

Heidi Monin Asst. Nutrition Director, PT 12/31/07

Leo Jensen Town Hall Laborer PT 12/31/07

Joyce Carr Marriage Officer 12/31/07

Jacob Karb, III Liaison - Cobblehill Cemetery 12/31/07

Appointments (cont.):

Robert J. Telaak Parks Superintendent, PT 12/31/07

William G. Ferguson Code Enforcement Officer, PT 12/31/07

David J. Juda Dep. Code Enforcement Officer, PT 12/31/07

Frank H. Lisowski, Jr. Dep. Code Enforcement Officer, PT 12/31/07

Gary E. Vara Recreation Director, PT 12/31/07

Polly Shenk Town Hall Cleaner, PT 12/31/07

five (5) Ayes Carried

Supervisor Eagan made the following appointments:

Sherri M. Pluta Deputy Town Supervisor 12/31/07

Julie A. Costello Assistant to Supervisor 12/31/07

Kathleen K. Selby Bookkeeper 12/31/07

Constance Crossan Town Historian 12/31/07

Town Clerk Shenk administered the Oath of Office to the appointees in attendance.

A motion was made by Councilman Mead and seconded by Supervisor Eagan to establish the following Salary Schedule for 2007:

Position	Salary
Assistant to the Supervisor	27,810/Yr.
Bookkeeper	30,720/Yr.
Clerk, PT (2)	12.45 /Hr.
Court Clerk	28,170/Yr
Assessment Clerk, PT	13,000/Yr.
Deputy Highway Superintendent	41,200/Yr.
Hwy Clerk, PT	12.45/Hr.

Town Attorney 25,740/Yr.

Dep. Attorney/Prosecutor 12,600/Yr.

Court Officer, PT 4,565/Yr.

Court Officer, Sub 79.50 night

Deputy Town Clerk 28,170/Yr.

Deputy Town Clerk, PT 17,400/Yr.

Secretary to Boards 12.45/Hr.

Recreation Director, PT 14,000/Yr.

Summer Recreation Supervisor, PT 5,000/Yr.

Code Enforcement Officer, PT 15,000/Yr.

Dep. Code Enforcement Officer, PT 8,000/Yr.

Dog Control Officer, PT 9,115/Yr.

Dep. Dog Control Officer, Enumerator PT 4,020/Yr+\$1 per dog

Nutrition Program Director 8.50/Hr.

Salary Schedule (cont.):

Asst. Nutrition Program Director 8.50/Hr.

Laborer, PT - Town Hall 11.50/Hr.

Bingo Inspector 47/Per Insp.

Cobblehill Cemetery Liaison 300/Yr.

Records Management Officer No Salary

Registrar of Vital Statistics 1/Yr.

Dep. Registrar of Vital Statistics 1/Yr.

Sub-Registrar of Vital Statistics 1/Yr.

Marriage Officer No Salary

Town Historian 2,400/Yr.

Town Planner 2,100/Yr.

Cleaner, PT Town Hall 3,100/Yr.

Budget Director 2,000/Yr.

Parks Superintendent 5,150/Yr.

Highway Department

Per Collective Bargaining Agreement.

five (5) Ayes Carried

A motion was made by Supervisor Eagan and seconded by Councilman Mead to approve the following:

Set Payment of Salaries:

Bi-weekly to the Town Clerk, Deputy Town Clerks, Supervisor, Assistant to Supervisor, Highway Superintendent, Deputy Highway Superintendent, Bookkeeper, Court Clerk, Clerk PT, Assessor, Assessment Clerk, Secretary to Boards/Committees and M.E.O.'s and Laborers P/T, all others are paid on a monthly basis.

Designate Official Bank:

North Boston Branch of the Evans National Bank for Supervisor, Town Clerk, Town Justices, Tax Collector, and Dog Control Officer.

Schedule Dates and Times for Regular Monthly Meetings and Agenda Review:

Town Board Meeting: First and third Wednesday of the month at 7:30 P.M. except July and August when one meeting will be scheduled.

Agenda Review: Monday before the first Wednesday of the month at 6:00 P.M., if this is a holiday the Agenda Review will be held the same day of the Town Board Meeting at 6:00 P.M. and the third Wednesday at 6:00 P.M.

Designate Official Newspaper:

The Springville Journal and the Hamburg Sun of H&K Publications.

Appointment to NEST Solid Waste Management Board:

Councilman Hopkins

Alt. Mary Alice Tocke

Authorization of Surplus Monies:

Authorize the Supervisor and the Tax Collector to invest surplus monies.

Investment policy:

Investment policy previously adopted by the Town Board where idle town monies may be invested, subject to any further regulation from the State Comptroller pursuant to section 39 of the General Municipal Law as follows:

1. Obligations of Federal Government - Treasury Notes, Treasury Bills, etc.

2. Obligations of Federal Agencies Guaranteed by the Government.
3. Obligations of the State of New York
4. Certificates of Deposit in Commercial Banks, which are FDIC insured.
5. Regular Savings Accounts, Money Market Accounts in Commercial Banks if proper securities are provided for all monies invested in excess of the amount secured by FDIC.
6. Tax Anticipation Note and Revenue Anticipation Notes of another municipality, district, corporation or school district, any other investments not listed will require prior approval by the Town Board and be in conformance of all state statutes.

The Town Supervisor will keep a record of all such investments and provide a report to all Town Board Members monthly.

Check Writer and Signature Stamp for the Supervisor:

Authorize the use of.

Rate Per Mile:

32 cents per mile.

Schedule the Annual Audit Meeting:

January 17, 2007 6pm

Lending Funds:

Authorize the Supervisor to lend funds from one account to another.

Form and Sufficiency of the Bonds.

To approve.

Refuse Collectors Annual Licenses:

Direct Town Clerk to send letters to refuse collectors that annual licenses are due.

Workdays & Retirement Reporting (Part Time):

Assign the following to be reported by New York State Retirement purposes for elected and appointed Town Personnel with six (6) hours being designated as a workday:

Town Justices Councilman

Supervisor Deputy Supervisor

Code Enforcement Officer Deputy Code Enforcement Officer

Town Attorney Dep. Town Attorney/Prosecutor

Recreation Director Summer Recreation Supervisor

Assessment Clerk Town Hall Cleaner

Dep. Town Clerk (pt) Assessor

Dog Control Officer Dep. Dog Control Officer

Court Officer

Work Days & Retirement Reporting (Full Time):

Assign the following work days to be reported by New York State Retirement purposes for elected and appointed Town Personnel as full time based on a seven (7) hour workday for New York State Retirement purposes:

Town Clerk Deputy Town Clerk

Superintendent of Highways Deputy Highway Superintendent

Bookkeeper Assistant to Town Supervisor

Court Clerk

Public Improvement Specifications:

To Approve.

Petty Cash Funds:

Town Clerk \$300

Town Justice \$200

five (5) Ayes Carried

RESOLUTION 2007 - 01 PROCUREMENT POLICY

A motion was made by Supervisor Eagan and seconded by Councilman Hawkins to set the following 2007 Holidays for the Town of Boston:

Jan. 1, Mon.-New Year's Day, Jan. 15, Mon.-Martin Luther King, Feb. 19, Mon.-President's Day, April 6, Fri.-Good Fri., May 28, Mon.-Memorial Day, July 4, Tues.- Independence Day, Sept. 3, Mon.-Labor Day, Oct. 8, Mon. - Columbus Day, Nov. 6 Tues.-Election Day, Nov. 12, Mon.-Veteran's Day, Nov. 22, Thurs.- Thanksgiving Day, Nov. 23, Fri.-Day after Thanksgiving, Dec. 24, Fri.-1/2 Day Christmas Eve, Dec. 25, Tues. Christmas, Dec. 31, Mon.-1/2 Day New Year's Eve.

This holiday schedule does not apply to Highway employees. Refer to Collective Bargaining Agreement.

five (5) Ayes Carried

A motion was made by Supervisor Eagan and seconded by Councilman Hawkins, upon the recommendation of the Planning Board, to appoint Richard Brox as Town Planner, term to expire December 31, 2007.

five (5) Ayes Carried

A motion was made by Supervisor Eagan and seconded by Councilwoman Dobson to table the Boston Free Library Depository Lease Agreement.

five (5) Ayes Carried

RESOLUTION 2007 - 02 ADOPT SCHEDULE OF FEES

Received and filed a year-end Status Report from Connie Miner, Grant Consultant.

A motion was made by Supervisor Eagan and seconded by Councilman Mead to authorize Supervisor Eagan to enter into a contract with Connie D. Miner & Co., Grant Consultants for a fee of \$14,004, term to expire 12/31/08.

five (5) Ayes Carried

A motion was made by Supervisor Eagan and seconded by Councilman Mead to table a December 21, 2006 proposal from Foit Albert Associates for engineering services.

five (5) Ayes Carried

A motion was made by Councilman Mead and seconded by Councilman Hawkins to authorize attendance at the Association of Towns Annual Training Conference, February 17th - February 21st, and approve expense reimbursement for registration, plane fare, hotel single rate, transportation between airport & hotel and \$200 expense allowance for the following:

Supervisor Eagan	Town Clerk Shenk	Councilwoman Dobson
Town Justice Metzger	CAC Member Hertz	Deputy Supervisor Pluta

five (5) Ayes Carried

A motion was made by Councilman Mead and seconded by Supervisor Eagan to appoint Councilwoman Dobson as Delegate and Supervisor Eagan as Alternate Delegate at the Association of Towns Annual Training Conference.

five (5) Ayes Carried

A motion was made by Supervisor Eagan and seconded by Councilman Mead to remove from the table a request for additional accessory building from Frank Antonucci, 7289 Lower East Hill Road.

five (5) Ayes Carried

A motion was made by Supervisor Eagan and seconded by Councilman Hawkins, on the recommendation of Deputy Code Enforcement Officer Juda, to approve the request for an additional accessory building from Frank Antonucci, 7289 Lower East Hill Road.

five (5) Ayes Carried

Supervisor Eagan made the following Town Board Liaison appointments:

Councilman Hawkins - Parks & Recreation, Drainage, Insurance, Boston Community Foundation, Haz-Mat

Councilman Hopkins - Lighting, Planning Board, Solid Waste, Traffic Safety & Highways, Christmas Lighting.

Councilman Mead - Investment Advisory Committee, Cable TV, Chamber of Commerce, Conservation Advisory Council

Councilman Dobson - Fire Companies, Emergency Squad, Fireman's Benefit Program, Senior Citizens, Nutrition Program

Received and filed a year-end report from Deputy Supervisor Pluta.

Councilman Mead requested that the Chairman of the Planning and Zoning Board of Appeals be notified that effective January 1, 2007, municipal and zoning officials, including county planning board members, will be required to complete a minimum of four hours of training annually.

Councilman Hopkins announced that volunteers are needed to help the Christmas Lighting Committee take down the town Christmas decorations on Thursday and Friday.

Councilwoman Dobson reported that the town web page for lost and found dogs would be available by the end of the month. Town Clerk Shenk is requested to inquire at the next Town Clerk's meeting what the job description, titles, duties and procedures are for Dog/Animal Control Officers in other towns.

Councilman Hawkins reported that Erie County Soil and Water Department has applied for a 2007 grant that includes eight projects in Boston that have severe drainage problems.

Supervisor Eagan noted that the grant from the Erie County Soil and Water Department is a continuation of the bank stabilization project along Eighteen Mile Creek.

A motion was made by Supervisor Eagan and seconded by Councilman Hopkins to adjourn the meeting at 7:55 p.m. in memory of former President Ford.

five (5) Ayes Carried

DAVID J. SHENK, TOWN CLERK