

AGENDA
REGULAR BOARD MEETING - TOWN OF BOSTON
JANUARY 18, 2023 - 7:30 P.M.

ITEM NO. I PRELIMINARY MATTERS

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance and Opening Prayer
4. Other Preliminary Matters

ITEM NO. II REGULAR BUSINESS

1. Correction and Adoption of the Minutes from January 4, 2023
2. Consideration of all Fund Bills

ITEM NO. III CORRESPONDENCE

1. Dog Control Officer Report for December 2022
2. Dog Seizure and Disposition Record for 2022
3. Town Clerk Report December 2022
4. Town Clerk 2022 Annual Report
5. Letter from Office of the New York State Comptroller, Re: 2022 Annual Report on Revenues and Expenditures of Foreign Fire Insurance Premiums
6. Letter from Erie County Department of Environment and Planning, Re: Community Development Block Grant Report – 10/01/2022-12/31/2022
7. NYS Agricultural & Markets Report, Town of Boston DCO Inspection Report of 12/28/2022

ITEM NO. IV NEW BUSINESS

1. Requests from the Floor (3-minute time limit per person)
2. Resolution 2023-12 REIMBURSEMENT OF EMERGENCY SQUAD FUEL EXPENSE
3. Resolution 2023-13 EXTENSION OF CINTAS SUPPLY CONTRACT

ITEM NO. V OLD BUSINESS

ITEM NO. VI REPORTS AND PRESENTATIONS

1. Highway Superintendent
2. Councilmembers
3. Town Clerk
4. Supervisor

ITEM NO. VIII ADJOURNMENT OF MEETING

1. Adjournment of Meeting

Present: Supervisor Jason Keding, Councilman Michael Cartechine, Councilwoman Jennifer Lucachik, Councilwoman Kelly Martin, and Councilwoman Kathleen Selby.

Also Present: Highway Superintendent Telaak, Deputy Supervisor Hawkins, Attorney for the Town Costello, and Deputy Town Clerk Derk.

Supervisor Keding read the Notice of Public Hearing:

A public hearing shall be held by the Town Board of the Town of Boston on January 4, 2023, at 7:30 p.m., at Boston Town Hall, 8500 Boston State Road, Boston, New York, to hear any and all persons either for or against 2022 Local Law Intro. No. 3, entitled: "A LOCAL LAW Updating the Town of Boston's standards and procedures for administration and enforcement of the New York State Uniform Fire Prevention and Building Code and the State Energy Conservation Construction Code." This Local Law makes changes to the Town's Code Enforcement program required by recent changes in governing State law and regulations.

Copies of the proposed law, sponsored by Supervisor Keding, are on file in the Town Clerk's Office, Monday through Friday, from 9:00 a.m. to 4:00 p.m.

Supervisor Keding stated the floor is open for public comment.

There were no comments from the public.

Supervisor Keding stated the floor is closed.

Regular business:

A motion was made by Councilwoman Martin and was seconded by Councilwoman Lucachik to accept the minutes of the December 7, 2022 regular meeting.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilwoman Selby and was seconded by Councilman Cartechine, upon review by the Town Board, that fund bills in the amount of \$298,393.39 be paid.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

Supervisor Keding stated the following has been received and filed under correspondence:

Town Clerk's Monthly Report for November 2022

Erie County Industrial Development Agency Letter

Erie County Sanitary Code Public Hearing Information

Dispatch Reports - November 2022 - Boston EMS, Boston Fire Co, North Boston Fire Co, Patchin Fire Co

Congregate Dining 2023 Contract Letter

Boston Fire Company ISO Rating Report

North Boston Fire Company ISO Rating Report

Patchin Fire Company ISO Rating Report

New business:

Supervisor Keding stated the floor is open for public comment.

The following person was heard:

Russ Goldberg

Tony Rosati

Supervisor Keding stated the floor is closed.

A motion was made by Councilwoman Selby and was seconded by Councilman Cartechine to appoint the following:

<u>2023 APPOINTMENT</u>	<u>TITLE</u>	<u>TERM</u>
Karen Miller	Court Clerk, FT	12/31/23
Rebecca Neudeck	Court Clerk, PT	12/31/23
John Sibenik	Court Officer, PT	12/31/23
Daniel Mulé	Court Officer, PT	12/31/23
Laurie Baker	Prosecutor, PT	12/31/23
Ashley Karmazyn	Assessment Clerk, PT	12/31/23
Margaret Derk	Deputy Town Clerk, FT	12/31/23
Constance Berwaldt	Deputy Town Clerk, PT	12/31/23
Thomas Murphy	Code Enforcement Officer, FT	12/31/23
TBD	Assistant Code Enforcement, PT	12/31/23
Jennifer Cavarello	Board Clerk, PT	12/31/23
Maryann Cumming-Robel	Highway Clerk, PT	12/31/23
Linda Sherry	Dog Control Officer, PT	12/31/23
Sharon Bulger	Nutrition Prog. Director, PT	12/31/23
Dolores Valentine	Asst. Nutrition Director, PT	12/31/23
Patricia Hice	Asst. Nutrition Director, PT	12/31/23
Donna Lenau	Sub Asst. Nutrition Director, PT	12/31/23

ORGANIZATIONAL BOARD MEETING
JANUARY 4, 2023

DRAFT

TOWN HALL
7:30 P.M.

Shawn Vanderdoes	Town Hall Laborer, PT	12/31/23
TBD	Cleaner, PT	12/31/23
Robert Telaak	Parks Superintendent	12/31/23
Scott Fellows	Parks Laborer, FT	12/31/23
Barry Decker	Parks Laborer, FT	12/31/23
Amanda Jensen	Parks Laborer, FT	12/31/23
Matthew Whiting	Emergency Manager	12/31/23
Allison Koczur	Event Coordinator	12/31/23
Jacob Karb, III	Liaison - Cobblehill Cemetery	12/31/23
Sandra Quinlan	Marriage Officer	12/31/23
Sandra Quinlan	Records Management Officer	12/31/23
Sandra Quinlan	Registrar of Vital Statistics	12/31/23
Margaret Derk	Deputy Registrar of Vital Statistics	12/31/23
Sarah desJardins	Town Planner	12/31/23

Supervisor Keding made the following appointments:

Allison Koczur	Assistant to Supervisor, FT	12/31/23
Ellie Pericak	Bookkeeper/Budget Director, FT	12/31/23
Richard Hawkins	Deputy Supervisor	12/31/23
Frank Gamel	Town Historian, PT	12/31/23

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilman Cartechine and was seconded by Councilwoman Selby to appoint the following:

2023 Committee Appointments:

AUDIT COMMITTEE Town Board Members & Drescher Malecki

TRAFFIC SAFETY & ROADWAYS Chairman - Councilwoman Selby

INSURANCE Chairman - Councilwoman Lucachik, Attorney for the Town Costello, Town Clerk Quinlan

I.T. COMMITTEE Chairman - Councilwoman Martin, Confidential Secretary Koczur

INVESTMENT ADVISORY Chairman - Councilman Cartechine, Attorney for the Town Costello, Town Board, Designated Representatives from Boston, N. Boston, & Patchin Fire Companies

SOLID WASTE & REFUSE Chairman - Councilwoman Selby, Town Clerk Quinlan

INSPECTION Chairman - Code Enforcement Officer, Town Board

CABLE TV Chairman - Councilwoman Lucachik, Attorney for the Town Costello

DRAINAGE Chairman - Councilwoman Selby, Hwy Supt. Telaak, Town Engineer

ZONING REVIEW Chairman - Town Prosecutor, Councilwoman Martin, Code Enforcement Officer, Zoning Chairwoman Rood

SAFETY Chairman - Town Clerk Quinlan, Hwy Supt. Telaak, Councilwoman Lucachik, Councilman Cartechine

RECREATION Chairman-Councilman Cartechine, Hwy Supt. Telaak, Councilwoman Martin

RECORDS MAAGEMENT Chairman-Town Clerk Quinlan

DEFERRED COMPENSATION Chairman- Bookkeeper Pericak, Supervisor Keding, Town Clerk Quinlan, Councilman Cartechine

CAPITAL IMPROVEMENT Chairman- Supervisor Keding, Town Grant Writer, Attorney for the Town Costello, Town Engineer, Councilwoman Selby

OFFICE OF EMERGENCY MGMT Director-Matthew Whiting, Supervisor Keding, Councilwoman Martin, Councilman Cartechine

CHRISTMAS LIGHTING Councilman Cartechine, Parks Superintendent Telaak,

GRANT WRITER LIAISON Councilwoman Lucachik

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilman Cartechine and was seconded by Councilwoman Lucachik to appoint the following:

2023 Liaison Assignments:

Jennifer Lucachik

Planning Board, Boston Community Foundation, Hazardous Materials, Insurance, Parks and Recreation, Cable TV, Safety Committee

Michael Cartechine

Fire Departments, Fire Benefit Program, Christmas Lighting, Recreation, Chamber of Commerce

Kathy Selby

Drainage, Streets and Lighting, Traffic and Highway Safety, Historical Society, Solid Waste, Water Districts

Kelly Martin

Boston Emergency Squad, Senior Citizens, Nutrition, Conservation Advisory Council, Zoning Board

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

DRAFT

Motion Con't:

five (5) Yes

Carried

A motion was made by Councilwoman Lucachik and was seconded by Councilwoman Martin to establish the 2023 Salary Schedule:

<u>Position</u>	<u>Salary</u>
Assistant to the Supervisor, FT	43,259/Yr.
Bookkeeper, FT	55,010/Yr.
Deputy Supervisor	1,136/Yr.
Budget Director	3,786/Yr.
Event Coordinator	2,704/Yr.
Court Clerk, FT	49,174/Yr.
Court Clerk, PT	18.97/Hr.
Court Officer, PT (2)	6,377/Yr.
Prosecutor	17,527/Yr.
Assessor, FT	53,841/Yr.
Assessment Clerk, PT	18.97/Hr.
Deputy Town Clerk, FT	39,473/Yr.
Deputy Town Clerk, PT	18.97/Hr.
Code Enforcement Officer, FT	31.20/Hr.
Assistant Code Enforcement, PT	TBD (18.97-24.50/Hr.)
Board Clerk, PT	18.97/Hr.
Hwy Clerk/Secretary, PT	18.97/Hr.
Dog Control Officer, PT	14,255/Yr.
Nutrition Program Director	14.89/Hr.
Asst. Nutrition Program Director (2)	14.89/Hr.
Laborer, PT - Town Hall	18.97/Hr.
Cleaner, PT	18.97/Hr.
Parks Superintendent	9,532/Yr.
Parks Laborer, FT	20.89/Hr.
Parks Laborer, FT (2)	18.97/Hr.
Cobblehill Cemetery Liaison	300/Yr.
Town Historian	3,840/Yr.

Highway Department

Per Collective Bargaining Agreement

Elected Officials

Supervisor	\$43,026/Yr.
Councilmen (4)	\$9,100/Yr.
Highway Superintendent	\$75,327/Yr.
Town Clerk	\$52,670/Yr.
Town Justices (2)	\$21,075/Yr.

DRAFT

Motion Con't:

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilwoman Martin and was seconded by Councilwoman Lucachik to Set the Payment of Salaries as follows:

Bi-weekly to the Town Clerk, Deputy Town Clerks, Supervisor, Assistant to Supervisor, Bookkeeper, Court Clerks, Assessor, Assessment Clerk, Board Clerk, Code Enforcement, Nutrition Directors, Town Hall Laborer, Parks Laborers, Highway Superintendent, Highway Clerk, M.E.O.'s, Truck Drivers, and Highway Laborers. All other positions are paid on a monthly basis.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilwoman Martin and was seconded by Supervisor Keding, designation of depositories as follows:

North Boston Branch of the Evans National Bank for the Supervisor, Town Clerk, Tax Collector, and Town Justices.

Participation in New York Cooperative Liquid Assets Security System (NYCLASS) for the Supervisor, Town Clerk and Tax Collector.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilman Cartechine and was seconded by Councilwoman Selby to schedule dates and times for Regular Monthly Meetings and Agenda Review:

Town Board Meeting: First and third Wednesday of the month at 7:30 pm
Agenda Review: First and third Wednesday of the month at 6:00 pm

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Supervisor Keding and was seconded by Councilwoman Lucachik to Designate the Official Newspaper as follows:

The Hamburg Sun

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilwoman Selby and was seconded by Councilman Cartechine to appoint Supervisor Keding to the NEST Solid Waste Management Board.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilwoman Lucachik and was seconded by Councilwoman Martin to approve the Town Clerk to send letters to refuse collectors that annual licenses are due.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilwoman Selby and was seconded by Councilwoman Lucachik to authorize the Supervisor and the Tax Collector to invest surplus monies. This authorization includes participation in New York Cooperative Liquid Assets Security System (NYCLASS).

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilman Cartechine and was seconded by Councilwoman Selby to approve investment policy:

Investment policy previously adopted by the Town Board where idle town monies may be invested, subject to any further regulation from the State Comptroller pursuant to section 39 of the General Municipal Law as follows:

1. Obligations of Federal Government - Treasury Notes, Treasury Bills, etc.
2. Obligations of Federal Agencies Guaranteed by the Government.

3. Obligations of the State of New York
4. Certificates of Deposit in Commercial Banks, which are FDIC insured.
5. Regular Savings Accounts, Money Market Accounts in Commercial Banks if proper securities are provided for all monies invested in excess of the amount secured by FDIC.
6. Tax Anticipation Note and Revenue Anticipation Notes of another municipality, district, corporation or school district, any other investments not listed will require prior approval by the Town Board and be in conformance of all state statutes.

The Town Supervisor will keep a record of all such investments and provide a report to all Town Board Members monthly.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilwoman Martin and was seconded by Councilwoman Lucachik to authorize the use of a Signature Stamp for Supervisor Keding.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Supervisor Keding and was seconded by Councilwoman Lucachik to set the mileage rate at the 2023 IRS rate of 65.5 cents per mile.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilman Cartechine and was seconded by Councilwoman Selby to authorize the Supervisor to lend funds from one account to another.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilwoman Lucachik and was seconded by Councilwoman Martin to approve the workdays and retirement reporting:

Workday & Retirement Reporting (Part Time):

Assign the following to be reported by New York State Retirement purposes for elected and appointed Town Personnel with six (6) hours being designated as a workday:

Town Justices	Councilman
Supervisor	Deputy Supervisor
Assistant Code Enforcement, PT	Deputy Town Clerk, PT
Prosecutor	Board Clerk, PT
Assessment Clerk	Court Officer
Highway Clerk	Court Clerk, PT
Town Hall Laborer	Dog Control Officer
Nutrition Program Director	Historian

Workday & Retirement Reporting (Full Time):

Assign the following workdays to be reported by New York State Retirement purposes for elected and appointed Town Personnel as full time based on a seven (7) hour workday for New York State Retirement purposes:

Town Clerk	Deputy Town Clerk, FT
Bookkeeper	Assistant to Town Supervisor
Superintendent of Highways	Court Clerk, FT
Assessor	

Assign the following work days to be reported by New York State Retirement purposes for elected and appointed Town Personnel as full time based on an eight (8) hour workday for New York State Retirement purposes:

Parks Laborers

Highway M.E.O.'s, Truck Drivers, and Laborers

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilwoman Selby and was seconded by Supervisor Keding for Petty Cash Funds:

Town Clerk	\$300
Town Justice	\$300

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilwoman Martin and was seconded by Councilwoman Lucachik to set the following 2023 Employee Holidays for the Town of Boston:

MARTIN LUTHER KING JR. DAY	JANUARY 16	MONDAY
PRESIDENT'S DAY	FEBRUARY 20	MONDAY
GOOD FRIDAY	APRIL 7	FRIDAY
MEMORIAL DAY	MAY 29	MONDAY
JUNETEENTH	JUNE 19	MONDAY
INDEPENDENCE DAY	JULY 4	TUESDAY
LABOR DAY	SEPTEMBER 4	MONDAY
COLUMBUS DAY / INDIGENOUS PEOPLES' DAY	OCTOBER 9	MONDAY
ELECTION DAY	NOVEMBER 7	TUESDAY
VETERAN'S DAY	NOVEMBER 10	FRIDAY
THANKSGIVING DAY	NOVEMBER 23	THURSDAY
DAY AFTER THANKSGIVING	NOVEMBER 24	FRIDAY
CHRISTMAS DAY	DECEMBER 25	MONDAY
NEW YEAR'S DAY	JANUARY 1, 2024	MONDAY

This holiday schedule does not apply to Highway employees. Refer to Collective Bargaining Agreement.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilman Cartechine and was seconded by Supervisor Keding, 284 Agreement to spend Town of Boston Highway Funds.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilwoman Martin and was seconded by Councilwoman Lucachik,

RESOLUTION 2023-01

PROCUREMENT POLICY

NOW THEREFORE BE IT RESOLVED, that the Town of Boston does hereby adopt the following procurement policies and procedures for this year:

Guideline 1. Every prospective purchase of goods or services shall be evaluated to determine the applicability of General Municipal Law, Sec. 103. Every Town officer, board, department head or other personnel with the requisite purchasing authority (hereinafter "Purchaser") shall estimate the cumulative amount of the items of supply or equipment needed in a given fiscal year. That estimate shall

include the canvass of other Town departments and past history to determine the likely yearly value of the commodity to be acquired. The information gathered and conclusions reached shall be documented and kept with the file documentation supporting the purchase activity.

Guideline 2. All purchases of (a) supplies or equipment which will exceed \$20,000 in the fiscal year; or (b) public works contracts over \$35,000 shall be formally bid pursuant to GML, Sec. 103.

Guideline 3.

1) All estimated purchases of supplies or equipment of less than \$20,000 but greater than \$10,000 require a written request for a proposal (RFP) and written/fax quotes from three vendors; less than \$10,000 but greater than \$5,000 require an oral request/fax quotes from at least two vendors; less than \$5,000 but greater than \$1,500 require an oral request for the goods and oral/fax quotes from 3 vendors if possible; less than \$1,500 are left to the discretion of the Purchaser.

2) All estimated public works contracts of less than \$35,000 but greater than \$20,000 require a written request for proposal (RFP) and fax/proposals from 3 contractors; less than \$20,000 but greater than \$10,000 require a written request for proposal and fax/proposals from at least two contractors; \$10,000 but greater than \$3,000 require a written request for proposal (RFP) and fax/proposals from 2 contractors; less than \$3,000 are left to the discretion of the Purchaser.

3) Any written RFP shall describe the desired goods, quantity and the particulars of delivery. The Purchaser shall compile a list of all vendors from whom written/fax/oral quotes have been requested and offered.

4) All information gathered in complying with the procedures of this Guideline shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract.

Guideline 4.

4.1 Purpose

The Town Board of the Town of Boston seeks to exercise the local option set forth in § 103, Subdivision 1, of the New York General Municipal Law, as amended by Chapter 608 of the Laws of 2011 and Chapter 2 of the Laws of 2012, which amendment authorizes the Town to award purchase contracts and contracts for services subject to competitive bidding under General Municipal Law § 103 on the basis of either lowest responsible bidder or "best value" as defined in § 163 of the New York State Finance Law. The "best value" option may be used if it is more cost efficient over time to award the good or service to other than the lowest responsible bidder if factors such as lower cost of maintenance, durability, higher quality and longer product life are germane.

4.2 Award based on low bid or best value

The Town Board of the Town of Boston may award purchase contracts and service contracts that have been procured pursuant to competitive bidding under the General Municipal Law § 103 by either lowest responsible bidder or best value.

4.3 Applicability

The provisions of this chapter apply to Town purchase contracts or contracts for services involving an expenditure of more than \$10,000, but exclude purchase contracts necessary for the completion of a public works contract pursuant to Article 8 of the State Labor Law and exclude any other contract that may in the future be excluded under state law from the best value option.

4.4 Standards for best value

Goods and services procured and awarded on the basis of best value are those that the Town Board of the Town of Boston determines will be of the highest quality while being the most efficient. The determination of quality and cost efficiency shall be based on objectively quantified and clearly described and documented criteria which may include, but shall not be limited to, any or all of the following: cost of maintenance; proximity to the end user if distance or response time is a significant term; durability; availability of replacement parts or maintenance contractors; longer product life; product performance criteria; and quality of craftsmanship.

4.5 Documentation.

Whenever any contract is awarded on the basis of best value instead of lowest responsible bidder, the basis for determining best value shall be thoroughly and accurately documented.

4.6 Procurement policy superseded where inconsistent.

Any inconsistent provision of the Town's Procurement Policy, as adopted prior to the effective date of this chapter by resolution of the Town Board of the Town of Boston, or as amended thereafter, shall be deemed superseded by the provisions of this chapter.

Guideline 5. A good-faith effort shall be made to obtain the required number of proposals or quotations. If the Purchaser is unable to obtain the required number of proposals or quotations, the Purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

Guideline 6. Except when directed by the Town Board, no solicitation of written proposals or quotations shall be required under the following circumstances:

- (a) Acquisition of professional services;
- (b) Emergencies;
- (c) Sole source situations;
- (d) Goods purchased from agencies for the blind or severely handicapped;
- (e) Goods purchased from correctional facilities;
- (f) Goods purchased from another Governmental agency;
- (g) Goods purchased at auction;
- (h) Goods purchased for less than \$1,500;
- (i) Public works contracts for less than \$1,500.
- (j) Purchases pursuant to State or county bid, or local or federal bid.

Guideline 7. Any Town official designated by resolution as responsible for purchasing can approve purchases up to \$1500. Purchases \$1500 to \$5000 require written approval by the Supervisor. Purchases over \$5000 must be approved by the Town Board. Purchases over \$300 require a P.O. as specified in the Capital Asset Policy.

Guideline 8. Overnight travel in any amount must be approved at a Town Board Meeting.

Guideline 9. All vouchers shall contain information which properly and clearly identify the job, project, vehicle or equipment for which the parts, repair, and/or replacement pertain to. Expense reimbursement will be submitted on a quarterly basis. Full year vouchers accumulated will not be honored.

Guideline 10. This policy shall be reviewed annually by the Town Board at its organizational meeting shall or as soon thereafter as is reasonably practicable.

Guideline 11. The following Town Officials are designated as responsible for purchasing:

- | | |
|--------------------------|------------------------------|
| Town Supervisor | Town Clerk |
| Court Clerk | Board Clerk |
| Town Assessor | Cobble Hill Cemetery Liaison |
| Code Enforcement Officer | Dog Control Officer |
| Highway Superintendent | Nutrition Site Coordinator |
| Parks Superintendent | Town Hall Laborer |
| Town Historian | Prosecutor |
| Zoning Board Chairman | Planning Board Chairman |
| CAC Chairman | |

On January 4, 2023, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes

Carried

A motion was made by Councilwoman Selby and was seconded by Councilman Cartechine,

RESOLUTION 2023-02

ADOPT SCHEDULE OF FEES

NOW THEREFORE BE IT RESOLVED that the Schedule of Fees for the Town of Boston, as attached hereto, be adopted, and to continue thereafter unless otherwise amended; and

BE IT FURTHER RESOLVED that the Schedule of Fees, attached hereto, shall supercede the existing Schedule of Fees to the extent that it expressly alters the same.

<i>Construction</i>	<i>Fee</i>
Residential New	
One, Two & Multiple Family Dwellings NOTE: Floor area shall not include cellar, non-habitable basement, non-habitable attic or carport, but shall include attached garage	\$0.25 Sq. Ft.
Amended Building Permit	
Minor Change	No Charge
Major Change	\$25
(requires Planning Board review)	
Renewal of Building Permit	6 months: ½ cost of original permit
	2nd year: cost of original permit
	3rd year: New Permit
Construction Inspections covered by Permit Fee	
After 2nd failure	\$50
Non-Residential Buildings (Commercial)	\$0.25 Sq. Ft.
NOTE: The Permit Fee for a Building Occupied in Part for Residential use and in Part for Non-Residential use Shall be the Sum of the Two Occupancy Fees Calculated Separately.	
Additions (Residential)	
Up to 100 Square Feet	\$50
Each additional Square Foot	\$0.20 Sq. Ft.
NOTE: Floor Area Same As For New Residential	
Additions (Non Residential/Commercial)	
Up to 100 Square feet	\$50
Each additional square foot	\$0.30 Sq. Ft.
Accessory Buildings	
Square feet under 100	no fee

ORGANIZATIONAL BOARD MEETING
 JANUARY 4, 2023

DRAFT

TOWN HALL
 7:30 P.M.

over 100 up to 400	\$50
over 400 up to 700	\$90
over 700 up to 1000	\$120
over 1000	\$125 plus \$5 for each additional 100 sq. ft. or part thereof
Decks	
Square feet	
Up to 100	\$50
over 100	\$75
Alterations/Repair/Renovations	
Up to 200 Square feet	\$50
Each additional square foot	\$0.15 Sq. Ft.
Late Fee For Building Permit (not subject to Site Plan Approval)	
	\$250
Swimming Pools	
In-Ground	\$150
Above-Ground	\$75
Demolition Permits	
Up to 500 sq. ft.	\$50
Over 500 to 1000 sq. ft.	\$75
Over 1000 sq. ft.	\$100
Subject	
Fee	
Special Permits	
Initial Application-General Special Permits	\$150
Renewal-Terminable Special Permit	\$25
Modification of Special Permit	\$150
Initial Application - Live Entertainment	\$25
Renewal Application - Live Entertainment	\$25
Unified Solar Permit	\$100
Fill Permit	\$150
Telecommunications Facility	
Facility-Special Permit	\$5,000
Co-location Permit	\$1,000
Building Permit	\$250
Refuse Removal	
Annual License	\$100
Junkyard	
Initial Application	\$1,000
Renewal Application	\$250
Mobile Home Courts	
Initial Application	\$200 + \$10 per acre for each acre over 10 acres
Annual License Fee	\$15 per unit
New Site Inspection Fee	\$50 per unit
In lieu Recreation Fee	\$150 per unit

ORGANIZATIONAL BOARD MEETING
 JANUARY 4, 2023

DRAFT TOWN HALL
 7:30 P.M.

Peddling & Soliciting Permit	
Per Person	\$10
Per Vehicle	\$10
Public Improvement Permit	
Per Permit	\$25
Signs	
Not-for-Profit Organizations	\$10
Real Estate Developments-- R-1, R-2, R-3, R-4 Districts	\$25 per year; renewable annually
Temporary Political Signs, Banners business promotion, etc.	No fee
Temporary announcement signs for special events of non-profit organizations in the Town of Boston	No fee
Wall identification signs	\$50
Ground Signs	\$100
Entrance or exit traffic control signs without advertising; max 12'h x 18"l	No fee
Soil Removal	
Annual Permit	\$100
FOIL	
Copies up to 8.5" x 14"	\$0.25
Copies over 8.5" x 14"	Actual Cost
Computer Disc	\$10.00
Certified & Genealogical Copies of Vital Records	\$10.00
Dog Licenses	Including Local Fee & NYS Surcharge
Spayed/Neutered	1 Year \$8 / 2 Year \$16 / 3 Year \$24
Unspayed/Unneutered	1 Year \$16 / 2 Year \$32 / 3 Year \$48
Purebred up to 10 dogs	\$25 + \$1 for each spayed/neutered Dog
Purebred up to 25 dogs	\$50 + \$1 for each unspayed/unneutered Dog
Town Impoundment Fees	(1 st) \$25, (2 nd) \$50, (3 rd) \$75, and continue in additional \$25 increments for subsequent impoundments
Boarding Fees	\$25 per day
Civil Fines, NYS Minimum	(1 st) \$25, (2 nd) \$50, (3 rd) \$75
Woodburning Fireplaces/Stoves	
Permit	\$50
Certificate of Occupancy	\$50
Certificate of Compliance	\$50
Temporary Certificate of Occupancy	\$25
Certificate of Zoning Compliance	\$200
Operating Permit	\$100
Amending Operating Permit	Same as Amended Building Permit
Reissue or Renewal of Operating Permit	\$100
Fire Safety and property maintenance inspections	\$50 - \$200

ORGANIZATIONAL BOARD MEETING
 JANUARY 4, 2023

DRAFT

TOWN HALL
 7:30 P.M.

Zoning Board of Appeals	
Application for Variance	\$200
Appeal	\$150
Public Hearing Fee	\$100
Planning Board-Subdivision Development	
Minor Sub Preliminary Plat Approval	\$200 per lot
Minor Sub Final Plat	\$75
Major Sub Preliminary Plat Approval	\$750 + \$300/lots>4
Major Sub Final Plat	\$500
Special Use Permit	\$ 200
Rezoning Application	
< 1 acre	\$250
1.0 acres up to 5.0 acres	\$500
5.0 acres up to 10.0 acres	\$1000
10.0 acres up to 50.0 acres	\$2500
> 50 acres	\$5000
Application – Site Plan Review	
up to 1.0 acre	\$250
over 1.0 up to 2.0 acres	\$500
over 2.0 acres up to 5.0 acres	\$500 + \$250 for any acre or fraction over 2.0 acres
over 5.0 acres up to 10 acres	\$1000 + \$250 for any acre or fraction over 5.0 acres
over 10 acres	\$2500 + \$250 for any acre or fraction over 10 acres
Site Plan Approval, Minor Add'ns/Site Improvements	\$250
Cobble Hill Cemetery	
Grave Site - Purchase Price	\$400
Grave Opening - Full Grave	\$400
Grave Opening - Infant Grave (up to 3 feet)	\$250
Cremation	\$150
Foundation - per foot	\$50
Foundation – Minimum	\$100
Books and Maps	
Code Books	\$200
Zoning Map	\$75
Code Book – Leaving Town Official	\$50
Late Fee For Any App. Arising out of Zoning Law	\$250
Adult Use Registration	
Processing Fee	\$500
Use of Facility	
Maintenance Fee	\$75
Waste Management Bag Sticker	\$3 each
Permits For Which There Is No Established Fee	\$50

On January 4, 2023, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilwoman Lucachik and was seconded by Councilwoman Martin,

RESOLUTION 2023-03

**CLARK PATTERSON LEE TO SERVE
AS PRIMARY TOWN ENGINEER**

WHEREAS, Clark Patterson Lee has presented a proposal to provide municipal engineering services to the Town; and Clark Patterson Lee has the experience, resources, and qualifications to handle the specific municipal engineering needs of the Town of Boston.

The Supervisor hereby is authorized, on behalf of the Town of Boston, to engage Clark Patterson Lee for Town engineering needs, at the rates set forth in that firm's proposal.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilwoman Lucachik and was seconded by Councilwoman Martin,

RESOLUTION 2023-04

**LABELLA ASSOCIATES TO SERVE
AS TOWN ENGINEER**

WHEREAS, LaBella Associates has presented a proposal to provide municipal engineering services to the Town; and LaBella Associates has the experience, resources, and qualifications to handle the specific municipal engineering needs of the Town of Boston;

The Supervisor hereby is authorized, on behalf of the Town of Boston, to engage LaBella Associates for Town engineering needs, at the rates set forth in that firm's proposal.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilman Cartechine and was seconded by Councilwoman Lucachik,

**RESOLUTION 2023-05 CONNIE D. MINER & CO. GRANT CONSULTANTS
TO SERVE AS GRANT WRITER**

WHEREAS, Connie D. Miner & Co. Grant Consultants has presented a proposal to provide municipal grant writing services to the Town totaling \$17,700 per year, payable everymonth at \$1,475.00.

The Supervisor hereby is authorized, on behalf of the Town of Boston, to engage Connie D. Miner & Co. Grant Consultants for Town grant needs, at the rates set forth in that firm's proposal.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilwoman Martin and was seconded by Councilwoman Selby,

RESOLUTION 2023-06 AGREEMENT WITH BOSTON FREE LIBRARY ASSOCIATION

WHEREAS, Education Law § 256 permits the Town to grant money for the support of the cost of maintaining the Library.

The Supervisor hereby is authorized, on behalf of the Town of Boston, to enter into an agreement with the Boston Free Library Association for the period commencing January 1, 2023 through December 31, 2023 for the Boston Free Library to permit Town use of its Community Room and to serve as an additional Depository for documents filed for public inspection; and that in consideration of the above and to support the maintenance of the Library to provide meeting space and depository services for the Town, the Town hereby is authorized to pay to the Boston Free Library the sum of \$1,000.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilwoman Selby and was seconded by Councilman Cartechine,

**RESOLUTION 2023-07 PAYMENT OF WORKERS COMPENSATION
INSURANCE PREMIUM**

WHEREAS, the Town of Boston has placed its Workers Compensation insurance coverages with Comp Alliance; and the Town has received a two year renewal insurance package for a policy term of January 1, 2023 to December 31, 2024

which enhances certain coverages and locks in a total two year premium plus fees of \$142,712; the Town Board of the Town of Boston hereby authorizes payment after receiving invoice of the January 2023 Comp Alliance policy premium plus fees in an annual amount of \$71,356 and the January 2024 Comp Alliance policy premium plus fees locked in at an annual rate of \$71,356.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilwoman Lucachik and was seconded by Councilwoman Martin,

RESOLUTION 2023-08

PAYMENT OF INSURANCE PREMIUM

WHEREAS, the Town of Boston has placed its various property and liability insurance coverages with the New York Municipal Insurance Reciprocal ("NYMIR"); and the Town has received a renewal insurance package for a policy term of January 1, 2023 to January 1, 2024 which enhances certain coverages for a total premium plus fees of \$77,745.73; and the Town has received a renewal on the fuel tank storage at a cost of \$2,136.25. The Town Board of the Town of Boston hereby authorizes payment, upon receipt of invoice, of the January 1, 2023 to January 1, 2024 NYMIR policy premium plus fees of \$79,881.98.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilman Cartechine and was seconded by Councilwoman Lucachik,

RESOLUTION 2023-09

**ADOPTION OF HARASSMENT AND
DISCRIMINATION POLICY**

The Town of Boston does hereby adopt the Harassment & Discrimination policies and procedures for this year.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Supervisor Keding and was seconded by Councilwoman Lucachik,

RESOLUTION 2023-10 AUTHORIZING ADOPTION BY THE BOSTON TOWN BOARD OF TOWN OF BOSTON OF 2023 LOCAL LAW NO. 1

The Town Board of the Town of Boston hereby adopts said 2023 Local Law No. 1 entitled "A LOCAL LAW Updating the Town of Boston's standards and procedures for administration and enforcement of the New York State Uniform Fire Prevention and Building Code and the State Energy Conservation Construction Code".

The Town Clerk be and hereby is directed to enter said Local Law in the minutes of this meeting and in the Local Law Book of the Town of Boston, and to give due notice of the adoption of said Local Law to the Secretary of State of New York.

Supervisor Keding	Yes	Councilman Cartechine	No
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

four (4) Yes one (1) No Carried

A motion was made by Councilwoman Selby and was seconded by Councilman Cartechine,

RESOLUTION 2023-11 DECLARING 2006 JOHN DEERE 444J LOADER SURPLUS AND AUTHORIZING DISPOSAL THROUGH AUCTION

WHEREAS, the Town of Boston Highway Superintendent has advised the Town Board that the following equipment no longer meets the requirements of the Highway Department because of its age, condition, or changed needs: the Highway Superintendent recommends that this property be declared surplus and sold at auction, and the Town Board has determined that declaring the equipment to be surplus property to be sold at auction is in the best interests of the Town.

The following Town equipment hereby is declared surplus property: 2006 John Deere 444J Loader, Serial Number DW444JZ604843, Asset Number 13176; and the Highway Superintendent shall oversee the sale of the property declared surplus by this Resolution at auction on behalf of the Town of Boston.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilman Cartechine and was seconded by Councilwoman Selby to approve new members, Matthew Sanderson, William Webb, Deb Wilby, and Tiffany Frazzini to begin duty as Boston Fire Company Firefighters.

DRAFT

Motion Con't:

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilwoman Lucachik and was seconded by Councilwoman Martin to approve the Use of Town Meeting Facility application for Thornwood Park HMO, for meeting, January 11, 2023, 4-7 pm, Planning Board Room.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilwoman Martin and was seconded by Supervisor Keding to approve the Use of Facility application for Boston Seniors Club, for meetings, 1st and 3rd Fridays of 2023, 1:00 pm, Town Hall Community Room with Kitchen and Bathroom facilities. Use of Meeting Facility application was submitted, correct application to be submitted is the Use of Facility application, \$75 maintenance fee will be waived.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilwoman Martin and was seconded by Councilwoman Lucachik to approve the Use of Town Meeting Facility application for Wednesday Billiards, for billiards, Wednesdays of 2023, 1-3pm, Town Hall Community Room.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes Carried

A motion was made by Councilwoman Martin and was seconded by Councilman Cartechine to approve the Use of Facility application from Conservation Advisory Council, Snowshoe event, February 18, 2023, 8:30 am - 3:00 pm, Town Hall Community Room with Kitchen and Bathroom facilities.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

Motion Con't:

five (5) Yes

Carried

A motion was made by Councilwoman Martin and was seconded by Councilwoman Selby to approve the Use of Facility application from Conservation Advisory Council, LEAF event, September 9, 2023, 8:30 am to 3:30 pm, Town Hall Community Room with Kitchen and Bathroom facilities, Lions Shelter and Bathroom facilities.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes

Carried

Old business:

A motion was made by Supervisor Keding and was seconded by Councilwoman Martin,

RESOLUTION 2022-54

CLIMATE SMART COMMUNITIES PLEDGE

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes

Carried

Reports and Presentations:

Highway Superintendent Telaak reported on the following:

Anyone that puts their Christmas trees out by the road. Waste Management is under contract to pick up Christmas trees. You will have to call WM to schedule a pickup, considered a large item.

Snow plowing so far this year, we have had three pretty major events. The guys in the highway department in Town of Boston have done a good job, roads have been well taken care of. As far as drainage, we had three large amounts of snow and quick melt down. We have had problems on certain roads like Rice, Rockwood and Keller Roads in the past. Over 18 years we've been working on these roads by making the ditches deeper and moving them back. We have had major amount of snow and have absolutely no problems, so far it is working out good.

With the wind storm the other night, no trees came down on the right of way, two trees that were on private property fell onto the street, I cut the trees up and push the logs onto the shoulder, so the highway crew can plow the road.

Councilwoman Selby reported on the following:

Happy New Year wishes to everyone. With the New Year upon us, we are looking forward to moving ahead with our water projects and many other drainage things. Congrats to all of our appointments tonight. The Town employees do a great job, thank you, we appreciate their efforts. It would have been nice to see a few more here. Thanks to our highway department for the excellent work they have done with the many snowstorms and windstorms we had the last month.

Mr. Rosati, as the highway liaison, I will reach out to the County to see if they can allocate some funds for the south end of Boston State Road. Hopefully they will have a few bucks for us. We are praying for Number 3; he is on everyone's mind right now. It was shocking to see, and it shows what community can do when they pull together. I am excited to start a new year.

Councilman Cartechine reported on the following:

Thanked the Boston Fire Company for inviting me to the installation of their firematic and officers on December 30th. Look forward to accepting the invitation to the North Boston Fire Company Installation Dinner on January 30th. It is great that we are back in person doing that sort of thing again. Boston 's formal dinner will be the week following. Highway department, they did an awesome job over the Christmas holiday. I live on Boston State Road and I pay attention to the County and Town plows. It was hard sitting there enjoying the holiday knowing those guys are out there working. The same sentiments go to the first responders, they don't get holidays off, I'd like to take a moment to recognize all those people. Our appointments, this town is very functional and we've got a very good group of people in all departments. I'd like to congratulate everybody on their appointments for the year. It doesn't happen without good people involved.

Councilwoman Lucachik reported on the following:

Planning Board meetings are held on the second Tuesday of every month. At this point we do not have an agenda for the January meeting. If you would like to attend, the more the merrier. Congratulated the four new members of the Boston Fire Company. Happy New Year, everyone. Thanked those who have stayed on as Town of Boston employees. Thank you very much for all your work and dedication, looking forward to working with you this year.

Councilwoman Martin reported on the following:

Congratulated all the appointees and employees. Everyone works as a well-oiled machine. Bob's crew did a great job over these couple of storms. Zoning Board meeting is tomorrow at 7:00 pm.

Town Clerk Quinlan reported on the following:

Thanked the residents and the community members for another successful year of the Town of Boston Christmas Sharing Tree.
Read letter from the Association of Towns regarding the 2023 Training School and Annual Meeting February 19-22, 2023.
WM sent their informational mailer to homeowners of Boston for 2023, please reference for the collection schedule and contact information. The WM 2023 information is available at the Town Hall and Clerk's office.

Supervisor Keding reported on the following:

The Town received a safe workplace award, that's part of the team that's here and having the right employees in place. We had a return on the premium because no claims were paid out. It is good policy, good planning, good education, ultimately a good team and staff.
WM schedule on the Town's website under refuse collection services.
Mr. Goldberg, great to see you, the Town had a Comprehensive Plan from 2000. So how does this administration, Planning Board, Zoning Board, and the citizens of the community want chart the path forward. As Councilwomen Cartechine made a comment earlier, our grant writer has been fantastic for us. We were awarded a Consolidated Funding Application or CFA application to NYS. We were also awarded funds through Erie County Environment and Planning. The community will be seeing a lot of information coming out very soon. We are looking for people to come in and be active and engage and give us feedback. What do we want the Town of Boston to look like? Going forward, zoning regulation, how it's structured, that's all part of the Comprehensive Plan. It is a lengthy process; we are looking for community participation. There will be a lot more communication going out now that we received the official commitment letter from the NYS Comptroller's Office, the official commitment of funds. While we were awarded the grant, we still had to wait for the Request for Proposal to go out. I hope this answers some of your questions. My phone is always open to have a conversation. Happy New Year to everyone. Between the winter storm and the Christmas Blizzard, I want to thank all our local folks, the highway department did a great job. We did not get hit as other communities. Highway crews and first responders did a great job. We did have a pipe break, wanted to thank my deputy, he came in and helped fix the problem. We lost power and the temperature in the court room was 42 degrees, downstairs was colder. It has all been repaired. We were not hit that hard out here in Boston, may not have seen a snowplow on a County road for 4-5 hours, assets were shifted to where the heavy snowfall was. Rural Transit is in need of volunteer drivers. They provide a vital service to our community, transportation to doctor's appointments or other things for our seniors. If you want to call my office and we can get you connected with Sunny who oversees Rural Transit. Western New York Scenic Byway Committee photo results from the photo contest.

There were three residents from the Town of Boston that applied, all the results are on social media, on the Town's Facebook page. It was a great turnout and great exposure.

On December 28th we had a water line leak on Zimmerman Road. The leak is part of phase one, that's from the information from our Town's Engineer Clark Patterson Lee. Anticipating going out to bid in the first quarter of this year. On that same day, another water line break at 9690 Trevett Road, foreclosure property, the property was not winterized by the bank. The pipe froze and broke. It is a private line and the line services four other properties, all are privately owned. I appreciate all the residents who call my office to alert me of the situation. That helps us all to work together and get things resolved. December 30th, we had a water line break over on Hywood, not any damage, but another water line break in phase one.

Echoing Councilwoman Selby's remarks, New York Class is a great opportunity. We're balancing fees and other structures with Evans Bank. Right now, with the current state of financial affairs and the financial environmental that's out there, we could potentially because of Bond Market invest and make more return on the money sitting at that institution than with Evans Bank. We have conversations going on with Evans Bank and some other entities to chart our path forward.

As Highway Superintendent Telaak stated, Waste Management is picking up Christmas trees. Schedule online or call the 1-800 number to schedule a pick-up of your Holiday tree.

A motion was made by Supervisor Keding and was seconded by Councilwoman Lucachik to adjourn the meeting at 8:50 p.m.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Martin	Yes
Councilwoman Selby	Yes		

five (5) Yes

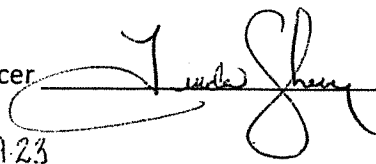
Carried

SANDRA L. QUINLAN, BOSTON TOWN CLERK

TOWN OF BOSTON DOG CONTROL OFFICER REPORT

MONTH OF: December 2022

<u>Dates of Month</u>	1st Week	2nd Week	3rd Week	4th Week	TOTALS
	1st-7th	8th- 14th	15th- 21st	22nd- 31st	
Phone Calls Received	7	5	2	1	15
Phone Calls Returned	7	5	2	1	15
Personal Calls Made	0	0	0	0	0
# Miles Patrolled	0	0	0	0	0
# of Gallon gas used	0	0	0	0	0
# of alive dogs Picked up	0	0	0	0	0
# of dead dogs Picked up	0	0	0	0	0
# of dogs Released to owner	0	0	0	0	0
***Fines Collected					
# of dogs euthenized	0	0	0	0	0
# of dogs adopted	0	0	0	0	0
# of dogs impounded	0	0	0	0	0

Signature of Dog Control Officer: 

Date Submitted: 1-9-23

***Total Fines Collected for Month : _____

Submitted Fines to Bookkeeper: _____

Date: _____

Receipt# _____

DOG SEIZURE AND DISPOSITION RECORD

Month/Year 2022

Town, City or Village Boston

Seizing Officer Name Linda Sherry

Shelter Name Eden Veterinary Clinic

County Essex

Dog Control Record Number	License ID Tag/ Other ID Number	Breed	Sex	Color(s)	Age	Date, Hour, & Location of Seizure	Seizure Code	Req'd Fees- Total Amt. Paid	Disposition Date & Destination	Redeemed	Adopted	Euthanized	Transferred
001-22	—	lab mix	M	Black	UNK	4-24-22 1:30pm Pine Oak Dr.	① ②	\$	Diamonds in the Ruff 4-29-22		✓		✓
002-22	0AW197918	hound	F	black/tan	13	4-18-22 Patehin Rd. 5pm	① ②	\$	Euthanized 4-21-22 Glynn Park Veterinary Med. Cl.			✓	
003-22	—	beagle	M	black/tan	12	7-13-22 5pm Zimmerman Rd	① ②	\$ 25		✓			
004-22	—	pitbull	M	black	UNK	7-21-22 11pm Beech St. Rd	① ②	\$ 25		✓			
005-22	0002537	Lab	M	black	UNK	concord DCO 8-13-22 12:30pm	④ not by 2022	\$					
								\$					
								\$					
								\$					
								\$					

SEIZURE CODES (1-6 are AML):

- | | |
|------------------------------------|-------------------------|
| 1. Unidentified & at large §117.1a | 6. Dangerous dog §123 |
| 2. Unlicensed §117.1b | 7. Local law violation |
| 3. Threat to public safety §117.1c | 8. Court order |
| 4. Deer quarantine §120 | 9. Other (state reason) |
| 5. Night Quarantine §121 | |

TOWN CLERK'S MONTHLY REPORT

DECEMBER, 2022

page 2

DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	1,003.27
PAID TO SUPERVISOR FOR REFUSE & GARBAGE	953.15
PAID TO NYSDEC FOR DECALS	1,961.73
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	42.00
TOTAL DISBURSEMENTS	3,960.15

1,003.27 +
 953.15 +
 1,956.42 *+

JANUARY 3, 2023


 _____, SUPERVISOR
 JASON KEDING

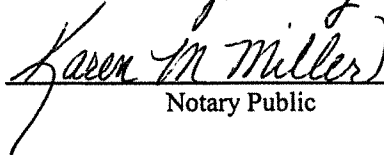
STATE OF NEW YORK, COUNTY OF ERIE, TOWN OF BOSTON

I, SANDRA QUINLAN, being duly sworn, says that I am the Clerk of the TOWN OF BOSTON that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this



 Town Clerk

4th day of January 2023


 Notary Public

KAREN M. MILLER
 Notary Public, State of New York
 Reg. No. 01MI6385215
 Qualified in Erie County
 Commission Expires 12-31-2026

TOWN CLERK'S MONTHLY REPORT

TOWN OF BOSTON, NEW YORK

DECEMBER, 2022

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255

<u>6</u>	DECALS	<u>25.27</u>
<u>43</u>	DEATH CERTIFICATES	<u>430.00</u>
<u>1</u>	MARRIAGE CERTIFICATES	<u>10.00</u>
<u>32</u>	FAXES	<u>8.00</u>

TOTAL TOWN CLERK FEES

473.27

A2110

<u>1</u>	VARIANCE	<u>150.00</u>
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TOTAL A2110

150.00

A2544

<u>36</u>	DOG LICENSES	<u>270.00</u>
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TOTAL A2544

270.00

A2555

<u>1</u>	BUILDING PERMITS	<u>85.00</u>
<u>1</u>	CERTIFICATE OF OCCUPANCY	<u>25.00</u>

TOTAL A2555

110.00

SR2130

<u>1</u>	REFUSE & GARBAGE	<u>9.50</u>
<u>101</u>	WM BAG STICKER	<u>303.00</u>
<u>5</u>	PRO ANNUAL FEE ADD. TOTE	<u>640.65</u>

TOTAL SR2130

953.15

TOWN OF BOSTON

01/11/2023
15:45:08

TOWN CLERK'S 2022 ANNUAL REPORT

RECEIPTS

38	PHOTOCOPIES	9.50
268	DEATH CERTIFICATES	2,720.00
19	MARRIAGE CERTIFICATES	190.00
16	MARRIAGE LICENSES	640.00
	DECALS	13,980.00
222	FAXES	55.50
4	DISPOSITION OF DOG	100.00
14	USE OF FACILITY FEES	1,050.00
19	VARIANCE	2,850.00
2	GAMES OF CHANCE LICENSES	50.00
1	GAMES OF CHANCE PROCEEDS	236.56
3	REFUSE LICENSE	300.00
107	BUILDING PERMITS	16,992.00
1	SITE PLAN REVIEW	250.00
9	CERTIFICATE OF OCCUPANCY	225.00
4	PLANNING BD SUB DIV REV	10,225.00
9	TELECOM FACILITY	9,000.00
1	SPECIAL PERMIT	150.00
1	PEDDLER PERMIT	20.00
9	MISCELLANEOUS REVENUE	1,058.82
9	REFUSE & GARBAGE	851.66
411	WM BAG STICKER	1,233.00
36	PRO ANNUAL FEE ADD. TOTE	2,333.41
727	DOG LICENSES	6,674.00

TOTAL RECEIPTS:

\$71,194.45

DISBURSEMENTS

PAID TO SUPERVISOR FOR GENERAL FUND	52,130.43
PAID TO SUPERVISOR FOR REFUSE & GARBAGE	4,418.07
PAID TO NYSDEC FOR DECALS	13,319.95
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM	936.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES	360.00
PAID TO STATE COMPTROLLER FOR GAMES OF CHANCE LICENSES	30.00

TOTAL DISBURSEMENTS:

\$71,194.45



SANDRA QUINLAN, TOWN CLERK

JANUARY 11, 2023

OFFICE OF THE NEW YORK STATE COMPTROLLER



Thomas P. DiNapoli, State Comptroller

Elliott Auerbach, Deputy Comptroller

December 2022

TO: Treasurers of Municipalities, Fire Districts, Fire Departments, Fire Companies and Benevolent Associations

Re: 2022 Annual Report on Revenues and Expenditures of Foreign Fire Insurance Premiums

The enclosed form is for preparing and filing the Annual Report on Revenues and Expenditures of Foreign Fire Insurance Premiums for calendar year 2022 with the State Comptroller. Pursuant to General Municipal Law §30-a one copy of this report is required to be filed with the State Comptroller by March 1, 2023. A copy of this form may also be found on OSC's website at:

<http://www.osc.state.ny.us/localgov/finreporting/foreignfire.htm>

Only fire company, fire department, and benevolent association treasurers who receive and use such funds pursuant to provisions of Insurance Law, § 9104 and 9105 are required to file this separate report. Others (town supervisors, city treasurers, village treasurers and fire district treasurers) who receive foreign fire monies in an agency capacity, and transfer such monies to fire company treasurers, are not required to file this separate report.

If you receive these funds (town supervisors, city treasurers, village treasurers or fire district treasurers) in an agency capacity, please forward a copy of this letter and report form to each fire company or department treasurer to which you distributed funds.

We encourage you to file this report with our agency via email at: afrfile@osc.ny.gov

Any questions relating to the distribution or direct deposit of these funds should be directed to the Office of Financial Management at firetax@dfs.ny.gov

Your mailing address was provided to us by the Office of Financial Management. If your address needs to be updated, please contact them at the email address provided above.

If you have questions concerning the completion of this report, please call our office at 1-866-321-8503 or (518) 408-4934 if calling locally.

Sincerely,

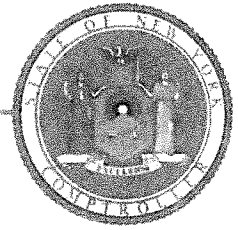
Mary Berghela

Manager, Data Management Unit

Division of Local Government and School Accountability

Enc.
(12/22)

OFFICE OF THE NEW YORK STATE COMPTROLLER



Thomas P. DiNapoli, State Comptroller

Elliott Auerbach, Deputy Comptroller

ANNUAL REPORT ON REVENUES AND EXPENDITURES OF FOREIGN FIRE INSURANCE PREMIUMS
(See Instructions on Reverse Side)
For the calendar year January 1, 2022 - December 31, 2022

Name of Entity: _____ Fire District # (if known) _____ County _____
Address: _____ City/Town/Village: _____ ZIP _____
Type: _____ Fire Department _____ Fire Company _____ Benevolent Association
Town or City Where Located: _____ Village Where Located (if applicable) _____
Fire Protection District Where Located (if applicable) _____
Fire District Where Located (if applicable) _____

	<u>AMOUNT</u>
Balance: (as of 1/1/22):	\$ _____
Revenues: Foreign Fire Insurance Premiums Only:	
<u>Source</u> (list separately if received from multiple sources)	
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
Interest on investment of Foreign Fire:	\$ _____
	\$ _____
Total Revenues:	\$ _____
Total Balance and Revenues:	\$ _____
Expenditures: (please add separate sheet if necessary)	
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total Expenditures:	\$ _____
Balance (as of 12/31/22)	\$ _____

I, _____ certify that this report is a true and accurate statement of the revenues and expenditures of Foreign Fire Insurance premiums for the calendar year ended 2022.

(Signature): _____ (Title): _____
(Print Name): _____ (Telephone Number): _____ (E-mail): _____

Please e-mail, fax or mail report to:

afrfile@osc.ny.gov

Fax: 518-486-3146

Office of the State Comptroller
Division of Local Government and School Accountability
Data Management Unit, 12-8-C
110 State St.
Albany NY 12236-0001

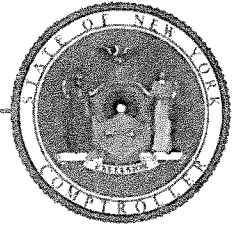
Telephone: 1-866-321-8503 or (518) 408-4934 if calling locally

(12/22)

OFFICE OF THE NEW YORK STATE COMPTROLLER

Thomas P. DiNapoli, State Comptroller

Elliott Auerbach, Deputy Comptroller



FILING INSTRUCTIONS:

1. All numbers in the report must be rounded to the nearest dollar.
2. The "beginning" balance should agree with last year's "ending" balance.
3. Any interest earned by investment (placing in savings accounts, certificates of deposit, etc.) of the Foreign Fire Insurance tax moneys should be included in other revenues.
4. Purpose of disbursements should be clearly stated in general terms (recreation equipment, annual picnic, annual holiday party, etc.)
5. "Ending" balance should be the cash balance on hand as of the end of the calendar year.



MEMORANDUM

COUNTY OF ERIE
DEPARTMENT OF ENVIRONMENT AND PLANNING

TO: ERIE COUNTY COMMUNITY DEVELOPMENT - CONSORTIUM
FROM: PAUL J. DIORLANDO, Principal Contract Monitor
DATE: January 5, 2023
SUBJECT: COMMUNITY DEVELOPMENT BLOCK GRANT REPORT (Cumulative) - 10/01/2022-12/31/2022

The Memorandum of Understanding between Consortium Communities and Erie County indicates that the Department of Environment and Planning will issue quarterly reports to the municipalities. This document represents the report for the third quarter of our 2022 Program Year that extends from October 1, 2022 to December 31, 2022.

The report lists those projects (excluding administration) that have been completed and funds drawn down during the reporting period.

In the event you have any questions concerning this memorandum, please contact me at 858-2194.

A. COMMUNITY PROJECTS, ECONOMIC DEVELOPMENT, EMERGENCY SHELTER PROGRAMS, COMMUNITY HOUSING DEVELOPMENT ORGANIZATIONS (CHDO) AND HOMELESS PREVENTION AND RAPID RE-HOUSING

1. First Quarter Completions - 4/01/2022 - 6/30/2022
2. Second Quarter Completions - 7/01/2022 - 9/30/2022
 - a.) Village of Orchard Park ADA Sidewalk Improvements- \$47,400
3. Third Quarter Completions-10/1/2022-12/31/2022
 - a.)Town of Boston, Meadow Drive To Ripple Drive Water Main Replacement
 - b.)Village of Springville, Franklin Street/Eaton Park
 - c.)Village of Depew, Sidewalk Replacement Gould/Columbia/Lincoln Walkway

Individual Cases - See Attached Table for Municipal Breakdown (Cumulative)

1. First Quarter Completed Cases = 22
2. Second Quarter Completed Cases = 20
3. Third Quarter Completed cases =27

ATTACHMENT A

MUNICIPALITY	(UCE) UTILITY CONNECTION	(RCE, RCL, RHB, RHE, RHW, RCW, RCF) HOME-OWNER REHAB	(RCR) RENTAL REHAB	(MCE) MOBILE HOME	(FHE, FHW, FHB) FTHB - EXISTING	(LCE) LEAD	(ECE) EMERGENCY	(RA2) TARGETED REHAB	(HCE) REHAB - HANDICAPPED	TOTALS
Farnham										0
Gowanda		1								1
Grand Island										0
Hamburg (T)										0
Hamburg (V)		1								1
Holland										0
Lackawanna		7	4	1		1	3			16
Lancaster (T)		3								3
Lancaster (V)										0
Marilla				1						1
Newstead										0
North Collins (T)										0
North Collins (V)										0
Orchard Park (T)										0
Orchard Park (V)										0
Sardinia										0
Springville										0
Tonawanda (C)		5					1			6
Wales		1								1
West Seneca		5		2		1	2			10
TOTALS:	0	32	4	15	0	2		0	1	69

JAN 10 2023 PM12:23



**Agriculture
and Markets**

January 5, 2023

Jason Keding
Town Supervisor - Town of Boston
8500 Boston State Rd
Boston, NY 14025

Enclosed is the **Dog Control Officer Inspection Report** completed on **12/28/2022**. This inspection relates to Agriculture and Markets Laws and Regulations which may be viewed on the website below.

As the report indicates, DCO services were rated "Satisfactory". Please make note of any comments listed on the report.

Dog control officer services are subject to inspection by this agency on a regular basis.

Please notify this office within 30 days of any changes in DCO services.

If you have any questions regarding this inspection, please call me.

Sarah Mountain
Animal Health Inspector

DOG CONTROL OFFICER INSPECTION REPORT - DL-89

Rating: **Satisfactory182**

Purpose: **Inspection**

DATE/TOA: **12/28/22 9:00 am**

Linda Sherry

Inspector: **Sarah Mountain**

Inspector #: **074**

Boston NY 14025

These are the findings of an inspection of your facility on the date(s) indicated above:

- | | |
|--|-----|
| 1. Equipment is available for proper capture and holding | Yes |
| 2. Dogs are held and transported safely | Yes |
| 3. Equipment maintained in clean and sanitary condition | Yes |
| 4. Veterinary care is provided when necessary | Yes |
| 5. Dogs are euthanized humanely | Yes |
| 6. Complete seizure and disposition records are maintained for all seized dogs | Yes |
| 7. Dogs transferred for purposes of adoption in compliance with Article 7 | Yes |
| 8. Redemption period is observed before adoption, euthanasia or transfer | Yes |
| 9. Owners of identified dogs are properly notified | Yes |
| 10. Redeemed dogs are licensed before release | Yes |
| 11. Proper impoundment fees paid before dogs are released | Yes |

Town - City - Village Information for Inspection:

TCV CODE	TCV NAME
1404	Town of Boston

Additional Information for Inspection:

Number of Dogs Seized:

Number of dogs seized since previous inspection: 4

Associated Municipal Shelter(s):

Name of Shelter(s): Eden Veterinary Clinic

Holding Facility:

Dogs held before transport to shelter? (Yes/No): No

Location(s): N/A

REMARKS:

New DCO initial inspection.

Reviewed Article 7 requirements for seizure, redemption and licensing of seized dogs. Reviewed "The Dog Control Officer" and "Seizure and Impoundment" Power Points. Provided electronic copies of Article 7 and 26, DCO/Shelter Guide, seizure and disposition report templates, DCO and shelter Power Points, and dangerous dog paperwork. Discussed veterinary care and what the municipality's responsibilities are and are not, as well as the use of bleach as a parvocidal disinfectant for the vehicle, kennels, and equipment.

REPRESENTATIVE PRESENT FOR INSPECTION: **Linda Sherry**
TITLE: **DCO**

REVIEWED BY: **Emily Cacchione**
REVIEWED DATE: **01/04/2023**

TOWN OF BOSTON – RESOLUTION NO. 2023-12

REIMBURSEMENT OF EMERGENCY SQUAD FUEL EXPENSE

WHEREAS, the Town of Boston contracts with Boston Emergency Squad, Inc., for general ambulance service and first aid for those persons who require such services within the boundaries of the Town; and

WHEREAS, this longstanding arrangement is the subject of annual contracts outlining the parties’ responsibilities and compensation from the Town to the Squad for its services; and

WHEREAS, the Town historically has provided all fuel required for the Squad to perform its contractual duties from its Town gas pumps, in addition to the specific monetary compensation provided; and

WHEREAS, the town fuel pumps became unusable at the end of November 2021 leading to the town board authorizing at the December 1, 2021 board meeting, a repair to the gas pumps which included an upgrade to a new GasBoy System which was not fully completed and all parties re-enrolled until early 2022; and

WHEREAS, during the timeframe of the repairs, the Boston Emergency Squad amassed a total gas bill of \$1,009.51 by procuring gas from other locations; and

WHEREAS, based on the foregoing extraordinary circumstances and in order to accomplish the purpose of the contract between the parties, the Town Board desires to authorize a reimbursement to the Emergency Squad for the charges they incurred by not being able to utilize the town fuel pumps;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Boston hereby authorizes a one-time reimbursement out of the 2022 budget in the amount of \$1,009.51.

On January 18, 2023, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

DEC 21 2022 AM 11:59

12/21/22

The Town of Boston

Kenneth Brown, Treasurer of the Boston Emergency Squad, is submitting this request for Ambulances fuel purchases to be reimbursed when the Town pumps were disabled. The squad was told by the Town of Boston board members that the Boston Emergency Squad should submit a request for payment. Squad members paid for the fuel and then the Emergency Squad wrote a check to reimburse the members for out of pocket charges. Attached is a detailed list of expenditures that shows dates, Squad's check numbers, whom expensed the charge, Ambulance number, and the amount expensed. If you have any questions please call myself at the number below, Thank you.

Please make payment to:

Boston Emergency Squad
PO Box 92
Boston, NY 14025

Sincerely:

A handwritten signature in black ink, appearing to read "Ken Brown", written in a cursive style.

Kenneth Brown
Treasurer of the Boston Emergency Squad

Below is the information on expenses made by BES member to fuel Rig while pumps were broken.

11/30/21	3611	Don Obryant	Gas for 815	\$ 72.00
11/30/21	3616	Joe Wells	Gas for 815	\$ 95.50
12/01/21	3617	Don OBryant	Gas for Rig 815 816	\$ 169.00
12/02/21	3618	Joe Wells	Gas for Rig 815	\$ 100.00
12/16/21	3621	Don OBryant	Gas for 815	\$ 67.00
12/16/21	3622	Don OBryant	Gas for 816	\$ 78.00
12/22/21	3623	Joe Wells	Gas for 815	\$ 90.01
12/22/21	3624	Don OBryant	Gas for 816	\$ 94.00
12/22/21	3625	Zachary Walsh	Gas for 815	\$ 74.00
01/31/22	3649	Ken Brown	Gas for 815	\$ 70.00
02/21/22	3662	Zachary Walsh	Gas for 816	\$ 100.00

\$ 1,009.51 TOTAL

Crosby's
 339 Boston State Road
 FE36275769001
 0278070800
 Boston, NY 14025

 SUNOCO
 RT. 391
 BOSTON NY 14025

BOSTON EMERGENCY SQUAD EXPENSE REIMBURSEMENT REQUEST

ICATE RECEIPT

Description	Qty	Amount
CR 102	20 5766	72.00
SHELF @ 3.499/ G		
Subtotal		72.00
Tax		0.00
TOTAL		72.00
Credit \$		72.00

72.00
 72.00

Reimbursements

CREDIT
 2.00

 : Chip Read
 ABEL VISA CREDIT
 at: USA
 Issuer
 A0000000031010
 #: 013905
 Code: 000
 14301994129
 ce #: 116869
 #: 1
 : # *****

Goods or Services Purchased

Cost

<u>Gasoline</u>	\$ 72.00
<u>Oil</u>	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
TOTAL	\$ 72.00

40026 TIII XXXX DR# 1 TRAHH 9029227
 0 11/20/21 12:11:02 PM

(purchases were) made entirely for the benefit of the Boston Emergency

Squad.
 SIGNATURE [Signature]

Attach receipts and place completed form in Treasurer's folder for payment

For Treasurer's Use Only

3611 GENERAL FUND
 CHECK No.

WELFARE FUND
 CHECK No.

11/30/21 \$ 72.00
 CHECK DATE AMOUNT

Crosby's
8339 Boston State Road
FE36275769001
0278070800
Boston, NY 14025

SUNOCO
RT. 391
BOSTON NY 14025

BOSTON EMERGENCY SQUAD
EXPENSE REIMBURSEMENT REQUEST

21
WELLS

Description	Qty	Amount
IESL CR #04 SELF @ 3.699/ G	25.819G	95.50
Subtotal		95.50
Tax		0.00
TOTAL		95.50
Credit \$		95.50

NY 14025

Reimbursements

Goods or Services Purchased

Cost

DIESEL For 816

\$ 95.50

CAPITAL ONE VISA
35.50

Chip Read
Name: CAPITAL ONE VISA
Card: VISA
Issuer:
A0000000031010
#: 075720
Code: 000
#: 14352000266
Card #: 124242
Exp #: 1
3 # *****

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

TOTAL \$ 95.50

I certify that this purchase was (these purchases were) made entirely for the benefit of the Boston Emergency Squad.

SIGNATURE [Signature]

Attach receipts and place completed form in Treasurer's folder for payment.

For Treasurer's Use Only

<u>11/24/21</u> CHECK No.	GENERAL FUND	<u>11/24/21</u> CHECK No.	WELFARE FUND	<u>11/24/21</u> CHECK DATE	\$ <u>150.50</u> AMOUNT
------------------------------	--------------	------------------------------	--------------	-------------------------------	----------------------------

8339 Boston State Road
 FE36275769001
 0278070800
 Boston, NY 14025

 SUNOCO
 RT. 391
 BOSTON NY 14025

Crosby's
 8339 Boston State Road
 FE36275769001
 0278070800
 Boston, NY 14025

 SUNOCO
 RT. 391
 BOSTON NY 14025

Description	Qty	Amount
DIESEL CR #04	22.9796	85.00
SELF @ 3.699/ G		
Subtotal		85.00
Tax		0.00
TOTAL		85.00
Credit \$		85.00

Description	Qty	Amount
87 CR #04	23.5026	84.00
SELF @ 3.559/ G		
Subtotal		84.00
Tax		0.00
TOTAL		84.00
Credit \$		84.00

A CREDIT
 \$85.00

 Entry: Chip Read
 LABEL: VISA CREDIT
 hNet: VISA
 E: Issuer
 : A0000000031010
 h #: 027668
 p Code: 000
 n: 14422011008
 oice #: 133861
 ft #: 1
 re # *****

VISA CREDIT
 USD\$84.00

 Entry: Chip Read
 APP LABEL: VISA CREDIT
 AuthNet: VISA
 MODE: Issuar
 AID: A0000000031010
 Auth #: 00535B
 Resp Code: 000
 Stan: 14422010976
 Invoice #: 133837
 Shift #: 1
 Store # *****

Cost

\$

\$

\$

\$

\$

\$

\$

\$

40026 TILL XXXX DRN 1 TRAN# 9042959
 : 0 12/1/21 9:20:57 AM

TOTAL

\$ 169.00

I certify that (purchases were) made entirely for the benefit of the Boston Emergency

Squad.

SIGNATURE

[Handwritten Signature]

Attach receipts and place completed form in Treasurer's folder for payment

For Treasurer's Use Only

36-17 GENERAL FUND
 CHECK No.

WELFARE FUND
 CHECK No.

12/1/21
 CHECK DATE

\$ 169.00
 AMOUNT

00 0192849800
643775001
BOSTON STATE RO
BURG, NY
75

BOSTON EMERGENCY SQUAD
EXPENSE REIMBURSEMENT REQUEST

05/2021 888/42127
13:59 PM

XXXXXXXXXX
1161 004665
1 016890
1
E/GAL 28.5806
\$3.499
TOTAL \$ 100.00

total = \$ 100.00
111 \$ 100.00
=====

1/25/21
TOE WELLS
2 Box 193
25 Ton N.Y 14025

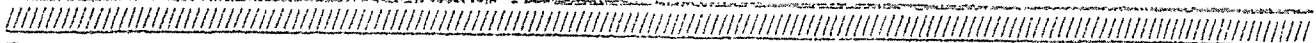
for ALL Reimbursements

<u>Items or Services Purchased</u>	<u>Cost</u>
<u>815 28.5 Gal</u>	<u>\$ 100.00</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL	<u>\$ 100.00</u>

I certify that this purchase was (these purchases were) made entirely for the benefit of the Boston Emergency Squad.

SIGNATURE [Signature]

Attach receipts and place completed form in Treasurer's folder for payment



For Treasurer's Use Only

3618 GENERAL FUND _____ WELFARE FUND 10/31/21 \$ 100.00
CHECK No. CHECK No. CHECK DATE AMOUNT

Crosby's
 8339 Boston State Road
 FE36275769001
 0278070800
 Boston, NY 14025

 SUNOCO
 RT. 391
 BOSTON NY 14025

BOSTON EMERGENCY SQUAD
 EXPENSE REIMBURSEMENT REQUEST

Description	Qty	Amount
87 CR #04 SELF @ 3.499/ G	19.1476	67.00
Subtotal		67.00
Tax		0.00
TOTAL		67.00
Credit \$		67.00

EXP

Reimbursements

CREDIT
 67.00

 Type: Chip Read
 LABEL: VISA CREDIT
 Net: VISA
 Issuer:
 A0000000031010
 #: 06983B
 Code: 000
 14482021449
 ce #: 142563
 #: 1
 # *****

for Services Purchased

Cost

	\$ 67.00
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$

TRAN# 9043405
 2:27:56 PM

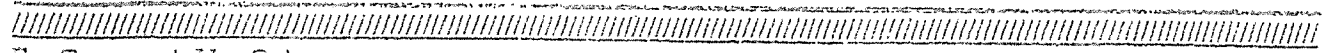
TOTAL

\$ 67.00

I certify that this purchase (and other purchases were) made entirely for the benefit of the Boston Emergency Squad.

SIGNATURE [Signature]

Attach receipts and place completed form in Treasurer's folder for payment



For Treasurer's Use Only

3621 GENERAL FUND
 CHECK No.

WELFARE FUND
 CHECK No.

3/25/01
 CHECK DATE

67.00
 AMOUNT

Crosby's
 8339 Boston State Road
 FE36275769001
 0278070800
 Boston, NY 14025

 SUNOCO
 RT. 391
 BOSTON NY 14025

BOSTON EMERGENCY SQUAD
 EXPENSE REIMBURSEMENT REQUEST

Description	Qty	Amount
7 CR #04 SELF @ 3.499/ G	22.2926	78.00
Subtotal		78.00
Tax		0.00
TOTAL		78.00
Credit \$		78.00

Reimbursements

A CREDIT
 \$78.00

 Copy: Chip Read
 LABEL: VISA CREDIT
 AuthNet: VISA
 DE: Issuer
 ID: A0000000031010
 Auth #: 098368
 Exp Code: 000
 Exp Jan: 14552033701
 Exp Invoice #: 152885
 Exp Shift #: 1
 Exp Store #: *****

Item or Services Purchased

Cost

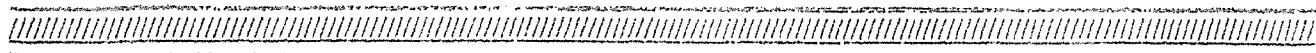
<u>Gas</u>	\$ <u>78.00</u>
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
	\$ _____
TOTAL	\$ <u>78.00</u>

ST# 40026 TILL XXXX DR# 1 TRANN 9043969
 12/14/21 3:56:15 PM
 CSH: 0

I certify that this purchase was (these purchases were) made entirely for the benefit of the Boston Emergency Squad.

SIGNATURE: [Signature]

Attach receipts and place completed form in Treasurer's folder for payment.



For Treasurer's Use Only

3622	GENERAL FUND	WELFARE FUND	12/16/21	\$ 78.00
CHECK No.		CHECK No.	CHECK DATE	AMOUNT

Crosby's
 8339 Boston State Road
 FE36275769001
 0278070800
 Boston, NY 14025

 SUNOCO
 RT. 391
 BOSTON NY 14025

BOSTON EMERGENCY SQUAD
 EXPENSE REIMBURSEMENT REQUEST

Description	Qty	Amount
87 CR #04	25.7246	90.01
SELF @ 3.499/ G		
Subtotal		90.01
Tax		0.00
TOTAL		90.01
Credit \$		90.01

Wells
193
14025

Reimbursements

CAPITAL ONE VISA
 USD\$90.01

 Entry: Chip Read
 AppName: CAPITAL ONE VISA
 AuthNet: VISA
 MODE: Issuer
 AID: A0000000031010
 Auth #: 045640
 Resp Code: 000
 Stan: 14632045577
 Invoice #: 162509
 Shift #: 1
 Store # *****

<u>or Services Purchased</u>	<u>Cost</u>
25.72 Gals at 3.49	\$ 90.01
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL	\$ 90.01

ST# 40026 TILL XXXX DR# 1 TRAN# 9044434
 CSH: 0 12/21/21 3:35:29 PM

I certify that this purchase was (these purchases were) made entirely for the benefit of the Boston Emergency Squad.

SIGNATURE [Signature]

Attach receipts and place completed form in Treasurer's folder for payment

For Treasurer's Use Only

3625 GENERAL FUND
 CHECK No.

WELFARE FUND
 CHECK No.

12/21/21
 CHECK DATE

\$ 90.01
 AMOUNT

Crosby's
 8339 Boston State Rd
 FEES 275769001
 02789/0800
 Boston, NY 14025

 SUNOCO
 RT. 391
 BOSTON NY 14025

BOSTON EMERGENCY SQUAD
 EXPENSE REIMBURSEMENT REQUEST

description	Qty	Amount
ESL CA #04 SELF @ 3.599/ G	20.5616	74.00
	Subtotal	74.00
	Tax	0.00
TOTAL		74.00
	Debit \$	74.00

Reimbursements

74.00
 Payment from
 Primary Account

 Type: Chip Read
 LABEL: Debit
 Net: MAE DIR
 Issuer
 A000G000042203
 #: 614337
 Code: 000
 : 14502024575
 Trace #: 145361
 Batch #: 1
 Reference #: *****

Goods or Services Purchased

Cost

615 fuel	\$ 74.00
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
TOTAL	\$ 74.00

40026 TILL XXXX DRN I TRAN 9043558
 : 0 12/9/21 2:04:35 PM

purchases were) made entirely for the benefit of the Boston Emergency

Attach receipts and place completed form in Treasurer's folder for payment.

For Treasurer's Use Only

36-25 GENERAL FUND
 CHECK No.

WELFARE FUND
 CHECK No.

12/20/21 \$ 74.00
 CHECK DATE AMOUNT

BOSTON EMERGENCY
EXPENSE REIMBURSEMENT R

BOSTON EMERGENCY SQUAD
150 BROADWAY
BOSTON, MA 02110
OFFICE OF THE TREASURER
BOSTON, MA 02110

DATE: 1/27/22
 NAME: Kevin Brown
 ADDRESS: _____

 TOTAL \$ 70.00

ATTACH RECEIPTS for ALL Reimbursements

Items or Services Purchased

Gas for 815 charged
to personal card (credit)
town gas pumps not
able to operate with
my ID

CHASE VISA
 USD670.00
 Entry: 01/27/22
 Approval: 01/27/22
 Auth: 1504
 Exp: 12/31/22
 Card: 0012
 Card: 0012
 Card: 0012

150 BROADWAY BOSTON MA 02110
 (617) 552-4000

OT

I certify that this purchase was (these purchases were) made entirely for the benefit of the Boston Emergency Squad.

SIGNATURE Kevin Brown

Attach receipts and place completed form in Treasurer's folder for payment

For Treasurer's Use Only

3649 GENERAL FUND _____ WELFARE FUND 1/31/22 \$ 70.00
 CHECK NO. CHECK NO. CHECK DATE AMOUNT

UNIVERSITY OF MASSACHUSETTS
AMHERST
OFFICE OF THE TREATY COMMISSION

DATE: _____

TO: _____

FROM: _____

AMOUNT: _____

AMOUNT OF CONTRIBUTION TO BOSTON
EMERGENCY SQUAD

NAME OF CONTRIBUTOR: _____

ADDRESS: _____

CITY: _____

STATE: _____

PHONE: _____

NO. OF MONTHS: _____

NO. OF YEARS: _____

NO. OF MONTHS: _____

NO. OF YEARS: _____

NO. OF MONTHS: _____

NO. OF YEARS: _____

NO. OF MONTHS: _____

NO. OF YEARS: _____

TOTAL

I certify that this purchase was (these purchases were) made entirely for the benefit of the Boston Emergency Squad.

SIGNATURE: _____

Attach receipts and place completed form in Treasurer's folder for collection.

For Treasurer's Use Only

DATE: _____
GENERAL FUND

REMARKS:

REMARKS:

DATE: _____

DATE: _____

TOWN OF BOSTON – RESOLUTION NO. 2023 - 13

EXTENSION OF CINTAS SUPPLY CONTRACT

WHEREAS, the Town of Boston entered into a three year supply contract with Cintas from January 2020 to January 2023 for the supply, maintenance, and cleaning of floor mats and uniforms, as well as the procurement of cleaning supplies and paper products; and

WHEREAS, the Town Supervisor, Town Hall Laborer, and Highway Union Steward met with Cintas regarding a contract extension; and

WHEREAS, the attached contract addendum has been submitted for board approval with the term being extended three years and the products/services remaining unchanged;

NOW THEREFORE BE IT

RESOLVED, that Town Board of the Town of Boston authorizes the Supervisor to sign and renew the Cintas contract for a three-year extension.

On January 18, 2023, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk



FACILITIES SOLUTIONS AGREEMENT

Location No. _____

Contract No. _____

Customer No. _____

Main Corporate Code → New CC 13218

Date 12.19.19

Customer/Participating Agency Town of Boston

Phone 710.941.6113

Address 8500 Boston State Rd. City Boston State NY Zip _____

UNIFORM PRODUCT RENTAL PRICING:

Item #	Description	Unit Price
294	Carhartt FR Shift	.42
280	Carhartt FR Jean	.55
912	65/85 poly cotton coverall	.25
910	100% cotton coverall	.521

- This agreement is effective as of this date from _____ to _____, with a minimum term of 36 months. The length of this rental agreement will commence with the actual uniform rental, not affiliated with the start date of the Master Agreement. Any negotiations of price, terms or discounts must be approved by Prince William County Public Schools for the Master Agreement. Any such changes shall take effect on the anniversary date of the master agreement. All requests for price changes must be justified and based upon verifiable criteria which may include the Bureau of Labor Statistics Consumer Price Index (CPI-U).
- Name Emblem \$ N/A ea • Company Emblem \$ N/A ea
- Customer Emblem \$ N/A ea • Embroidery \$ N/A ea
- COD Terms \$ 0 per week charge for prior service (if Amount Due is Carried to Following Week)
- Automatic Lost Replacement Charge: Item 2160 % of Inventory 5 \$.65 Ea.
- Automatic Lost Replacement Charge: Item _____ % of Inventory _____ \$ _____ Ea.
- Minimum Charge \$ 40.00 per delivery.
- Make-Up charge \$ N/A per garment.
- Non-Standard/Special Cut Garment (i.e., non-standard, non-stocked unusually small or large sizes, unusually short or long sleeve or length, etc.) premium \$.00 per garment.
- Seasonal Sleeve Change \$ N/A per garment.
- Under no circumstances will the Company accept textiles bearing free liquid. Shop towels may not be used to clean up oil or solvent spills.
- Artwork Charge for Logo Mat \$ N/A
- Size Change Customer agrees to have employees measured by a Cintas representative using garment "size samples". A charge of \$ _____ per garment will be assessed for employee's size changed within 4 weeks of installation.
- Other pop advantage 034 Uniform Advantage 084 Emb. Advantage 048

FACILITY SERVICES PRODUCTS PRICING:

Bundle*	Item #	Description	Rental Freq.	Inventory	Unit Price
	2477	3x5 scraper	W	1	4.00
	10196	3x5 traffic mat	W	3	5.80
	10198	3x10 traffic mat	W	3	7.45
		CRT roll	W	2	4.00
	2160	Shop towels	W	200	.11

- *Indicated bundled items/services
- Initial and check box if Unilease. All Garments will be cleaned by customer
 - Initial and check box if receiving Linen Service. Company will take periodic physical inventories of items in possession or under control
 - Initial and check box if receiving direct embroidery. If service is discontinued for any employee or Customer deletes any of the garments direct embroidery for any reason, or terminates this agreement for any reason or fails to renew this agreement, Customer will purchase all direct embroidered garments at the time they are removed from service at the then current replacement values.

Cintas Loc. No. 782 CUSTOMER: _____
 Please Sign Name _____
 By [Signature] Please Print Name JASON A. KEDING
 Title Sales Please Print Title TOWN SUPERVISOR
 Accepted-GM. _____ Email SUPERVISORS OFFICE @ TOWN OF BOSTON. COM

Omnia Partners Public Sector Participating Public Agencies Terms

1. **Participating Public Agencies:** Supplier agrees to extend the same terms, covenants agreed to under the Master Agreement with Lead Public Agency Prince William County Public Schools to other government agencies ("Participating Public Agencies") that, in their discretion, desire to access the Master Agreement in accordance with all terms and conditions contained herein or attached hereto. Each participating Public Agency will be exclusively responsible and deal directly with Supplier on matters relating to length of agreement, ordering, delivery, inspection, acceptance, invoicing, and payment for products and services in accordance with the terms and conditions of the Master Agreement. Any disputes between a Participating Public Agency and Supplier will be resolved directly between them in accordance with and governed by the laws of the State in which the Participating Public Agency exists.
2. Master Agreement available at <https://www.omniapartners.com/public-sector>

Supplier General Service Terms Section

3. **Prices** Customer agrees to rent from Company, and Company agrees to provide to Customer, the Merchandise, inventory and services described on Exhibit A, "Merchandise & Pricing" at the prices set forth in Exhibit A. There will be a minimum charge of thirty-five dollars (\$35.00) per week for each Customer location required to purchase its rental services from Company as set forth in this Agreement.
4. **Buyback of Non-Standard Garments** Customer has ordered from Company a garment rental service requiring embroidered garments that may not be standard to Company's normal rental product line. Those non-standard products will be designated as such under-Garment Description in Exhibit C. In the event Customer deletes a non-standard product, alters the design of the non-standard product, fails to renew the Agreement, or terminates the Agreement for any reason other than documented quality of service reasons which are not cured, Customer agrees to buy back all remaining non-standard products allocated to Customer that the Company has in service and out of service at the then current Loss/Damage Replacement Values.
5. **Service Guarantee:** Company guarantees to deliver the highest quality textile rental service at all times. Any complaints about the quality of the service which have not been resolved in the normal course of business must be sent by registered letter to Company's General Manager. If Company then fails to resolve any material complaint in a reasonable period of time, Customer may terminate this agreement provided all rental items are paid for at the then current replacement values or returned to Company in good and usable condition.
6. **Garments' Lack of Flame Retardant or Acid Resistant Features** Unless specified otherwise in writing by the Company, the garments supplied under this Agreement are not flame retardant or acid resistant and contain no special flame retardant or acid resistant features. They are not designed for use in areas of flammability risk or where contact with hazardous materials is possible. Flame resistant and acid resistant garments are available from Company upon request. Customer warrants that none of the employees for whom garments are supplied pursuant to this Agreement require flame retardant or acid resistant clothing.
7. **Logo Mats** In the event that Customer decides to delete any mat bearing the Customer's logo (Logo Mat) from the rental program, changes the design of the Logo Mats, terminates this agreement for any reason or fails to renew this Agreement, the Customer will purchase at the time of deletion, design change or termination, all remaining Logo mats that the Company has in service and out of service held in inventory at the then current Loss/Damage Replacement Value.
8. **Adding Employees** Additional employees and Merchandise may be added to this Agreement at any time upon written or oral request by the Customer to the Company. Any such additional employees or Merchandise shall automatically become a part of and subject to the terms of this Agreement. If such employees are employed at a Customer location that is then participating under this Agreement, the Customer shall pay Company the one-time preparation fee indicated on Exhibit A. Customer shall not pay Company any one-time preparation fee for garments for employees included in the initial installation of a Customer location. There will be a one-time charge for name and/or company emblems when employees are added to the program in garments requiring emblems.
9. **Emblem Guarantee** Customer has requested that Company supply emblems designed exclusively for Customer featuring Customer's logo or other specific identification (hereinafter "Customer Emblems"). Company will maintain a sufficient quantity of Customer Emblems in inventory to provide for Customer's needs and maintain a low cost per emblem through quantity purchases.
10. In the event Customer decides to discontinue the use of Customer Emblems, changes the design of the Customer Emblems, terminates this Agreement for any reason or fails to renew this Agreement, the Customer will purchase at the time of deletion, design change, termination or expiration, all remaining Customer Emblems that the Company allocated to Customer at the price indicated on Exhibit A of this Agreement. In no event shall the number of Customer Emblems allocated to Customer exceed the greater of (a) twelve (12) months' volume for each unique Customer Emblem or (b) a quantity agreed to by Company and Customer and noted on Exhibit A.
11. **Terminating Employees** Subject to the provisions of this Agreement, the weekly rental charge attributable to any individual leaving the employ of the Customer, or on a temporary leave of absence of three (3) weeks or more, shall be terminated upon oral or written notice by the Customer to the Company but only after all garments issued to that individual, or value of same at the then current Loss/Damage Replacement Values, are returned to Company.
12. **Replacement** In the event any Merchandise is lost, stolen or is not returned to Company, or is destroyed or damaged by fire, welding damage, acid, paint, ink, chemicals, neglect or otherwise, the Customer agrees to pay for said Merchandise at the then current Loss/Damage Replacement Values.
13. **Indemnification** To the fullest extent permitted by law, Company agrees to defend, indemnify, pay on behalf of and save harmless the Participating Public Agency, its elected and appointed officials, agents, employees and authorized volunteers against any and all claims, liability, demands, suits or loss, including reasonable attorneys' fees and all other costs connected therewith, arising out of or connected to the services provided by Company under this Contract, but only to the extent of Company's negligence.
14. **Additional Items:** Additional customer employees, products and services may be added to this agreement and shall automatically become a part of and subject to the terms hereof and all of its provisions. If this agreement is terminated early for convenience, the parties agree that the damages sustained by Company will be substantial and difficult to ascertain. Therefore, if this agreement is terminated by Customer prior to the applicable expiration date for any reason other than documented quality of service reasons which are not cured, or

terminated by Company for non-payment by Customer at any time Customer will pay to Company, as termination charges and not as a penalty based upon the following schedule:

If this agreement is cancelled for convenience in the first twelve months of the term, Customer shall pay as termination charges equal to 50 weeks of rental service.

If this agreement is cancelled for convenience in months thirteen (13) through eighteen (18) of the term, Customer shall pay as termination charges equal to 36 weeks of rental service.

If this agreement is cancelled for convenience in months nineteen (19) through twenty-four (24) of the term, Customer shall pay as termination charges equal to 23 weeks of rental service.

If this agreement is cancelled for convenience after 24 months of service, Customer shall pay as termination charges of 10 weeks of rental service.

Customer shall also be responsible to return all of the Merchandise allocated to such Customer locations terminating this Agreement at the then current Loss/Damage Replacement Values and for any unpaid charges on Customer's account prior to termination.



ADDENDUM

Customer Name: Town of Boston

Date: 01/10/2023

Address: 8500 Boston State Rd Boston NY 14025

The Addendum ("Addendum") amends the current agreement number 210613152 dated 12/19/2019 ("Agreement") and all Customer numbers currently being serviced under the referenced agreement. Cintas Corporation ("Cintas") and Customer acknowledge and agree to the following:

Additional products and/or services set forth below are added to the Agreement:

Table with 4 columns: Item #, Description, Quantity, Unit Price. Row 1: No change in products at this time. Customer may add/change at any point during length of agreement.

Term: Cintas and Customer agree that starting on the date this Addendum is signed a new term begins equal to the initial term of the Agreement.

Other: Local agreement attached to GPO pricing with Omnia agreement #210321258

Except as otherwise set forth in the Addendum, all of the terms and conditions of the Agreement remain in effect. Each party represents that the individual signing this Addendum on its behalf is authorized to do so and to bind the party.

CINTAS CORPORATION:

CUSTOMER:

Sign: _____

Sign: _____

Print: _____

Print: _____

Title: Key Account Manager _____

Title: _____

Accepted - GM: _____