

AGENDA
REGULAR BOARD MEETING - TOWN OF BOSTON
February 15, 2023 - 7:30 P.M.

ITEM NO. I PRELIMINARY MATTERS

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance and Opening Prayer
4. Other Preliminary Matters

ITEM NO. II REGULAR BUSINESS

1. Correction and Adoption of the Minutes from February 1, 2023
2. Consideration of all Fund Bills

ITEM NO. III CORRESPONDENCE

1. Dog Control Officer Report for January 2023
2. Town Clerk Report January 2023
3. 2022 Annual Report on Revenues and Expenditures of Foreign Fire Insurance Premiums from Patchin Volunteer Exempt Fireman's Benevolent Association

ITEM NO. IV NEW BUSINESS

1. Requests from the Floor (3-minute time limit per person)
2. Appoint Part-Time Cleaner at \$18.97/hr
3. Request for reappointment from Pam Zylinski to Conservation Advisory Council
4. Request for reappointment from Caitlin Tucker to the Conservation Advisory Council
5. Approve Applications for Annual Refuse Licenses, MRC Disposal Inc, Modern Disposal Services, Inc, Waste Management of NY, LLC
6. Resolution 2023-17 RETAINING ROTELLA GRANT MANAGEMENT COMPANY
7. Resolution 2023-18 DECLARING 2011 CHEVROLET SILVERADO PICKUP TRUCK SURPLUS
AND AUTHORIZING DISPOSAL THROUGH AUCTION
8. Resolution 2023-19 ADOPTING SPOILS AND SCRAP MATERIAL POLICY
9. Resolution 2023-20 INSTALLATION OF NEW GARAGE DOORS AT E.M.S. HALL
10. Resolution 2023-21 AUTHORIZING DISPOSAL OF SURPLUS EQUIPMENT

11. Resolution 2023-22 AUTHORIZING FUNDS FOR TOWN'S SHARE OF COST FOR ERIE COUNTY SOIL & WATER CONSERVATION DISTRICT PROJECT AT COLONIAL DRIVE SITE
12. *Resolution 2023-23 Lead Agency for SEQR for Delaware Solar Project*
13. Application for Use of Facility – NYS Troopers
14. Application for Use of Town Meeting Facility – Compliance Training
15. Application for Use of Facility – Hamburg Central School District
16. Application for Use of Facility – Hamburg Junior Baseball and Softball League

ITEM NO. V OLD BUSINESS

ITEM NO. VI REPORTS AND PRESENTATIONS

1. Highway Superintendent
2. Councilmembers
3. Town Clerk
4. Supervisor

ITEM NO. VIII ADJOURNMENT OF MEETING

1. Adjournment of Meeting

Present: Supervisor Jason Keding, Councilman Michael Cartechine, Councilwoman Jennifer Lucachik, and Councilwoman Kathleen Selby.

Also Present: Highway Superintendent Telaak, Deputy Supervisor Hawkins, Attorney for the Town Costello, and Deputy Town Clerk Derk.

Reverend James Laun, retired from Churchill Memorial United Methodist Church, opened the meeting with a prayer.

Regular business:

A motion was made by Councilwoman Lucachik and was seconded by Councilman Cartechine to approve the minutes of the January 18, 2023 regular meeting.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes Carried

A motion was made by Councilman Cartechine and was seconded by Councilwoman Lucachik, upon review by the Town Board, that fund bills in the amount of \$41,582.05 be paid, 2022 payables of \$13,997.17, 2023 payables of \$27,584.88.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes Carried

Supervisor Keding stated the following has been received and filed under correspondence:

Association of Erie County Gov 1-26-2023 Meeting

Erie County Consortium Meeting Notice

Resignation Letter from Connie Miner

Library Thank You Letter

NYSEG - Municipal Officials Meeting

NYSEG - Fact Sheet - Trip Savers

Erie County New York Report on Water Line Improvements for Reconstruction/Slope Stabilization of Back Creek Road (CR 438)

New business:

Requests from the Floor:

Supervisor Keding stated the floor is open for public comment.

There was no comment from the public.

Supervisor Keding stated the floor is closed.

A motion was made by Councilman Cartechine and was seconded by Councilwoman Selby to approve Cory R. Askew as a new member to the Boston Volunteer Fire Company.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes Carried

A motion was made by Councilwoman Selby and was seconded by Councilwoman Lucachik to approve the 2023 Association of Towns training attendance request from Thomas Murphy.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes Carried

A motion was made by Supervisor Keding and was seconded by Councilman Cartechine to decline the 2023 Association of Towns training attendance request from Allison Koczur.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes Carried

A motion was made by Councilwoman Lucachik and was seconded by Councilwoman Selby to appoint Kelly Korzkowski as part-time Clerk for Code at \$18.97/hour.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes Carried

A motion was made by Councilwoman Selby and was seconded by Councilman Cartechine,

RESOLUTION 2023-14

**ADOPTION OF HARASSMENT AND
DISCRIMINATION POLICY**

The Town of Boston does hereby adopt a Workplace Violence policy and procedures for this year.

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes Carried

Motion Con't:

Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes

four (4) Yes Carried

Supervisor Keding stated that there is no old business for this meeting.

Reports and Presentations:

Highway Superintendent Telaak reported on the following:

Thanked the Board for approving the new plow truck. This is the first time we are going with the International, we have always had Ford trucks. We've had the 2009 trucks for 14 years, had some issues with the motors in the Ford trucks so we wanted to try an International truck. They have the Duramax diesels and I think they are easier to work on. I just think they're a better truck, we're trying one this year and if we like it maybe next year we'll try and replace the other 2009. Back in the early days they used to get rid of them every three years. My guys wash them quite frequently and we take pretty good care of them. We touch up the paint, we go through the brakes every spring. The drivers of the trucks take good care of them. We have Eddie Brown my new mechanic, he is an excellent mechanic, he keeps things running. Mark Chitty is an excellent fabricator. Between the two of them it is a good operation. The past few weeks, we have had a couple of small issues with the trucks. All in all, for this winter we've been doing quite well.

Christmas Trees: I announced before Christmas about the trees and after Christmas residents must call Waste Management to pick up their Christmas trees. I see the same trees out there week after week by the road, call Waste Management, they will pick up the Christmas trees.

Councilwoman Selby reported on the following:

Welcomed Kelly to our Code Enforcement Department. I think Tom is doing a fantastic job in that area. We're doing things and cleaning up areas that haven't been looked at in years. I look forward to meeting and working with her and improve our department in that area.

Councilman Cartechine reported on the following:

It is a great honor to help build a fleet to maintain the Town. I've been in that truck bay and I've seen some of those old plows and some of the old trucks. I appreciate what you said to thank the Board, Superintendent Telaak. We are trying to do everything we can to make sure that we have what we need in the Town, that it can run optimally. Thanks for doing the legwork on the truck and looking forward to seeing it when it gets delivered. Welcomed Kelly Korzkowski to the team. I know she will be a great addition to the Code Enforcement office. To echo Kathy 's

Sentiments, Tom has done a really nice job of getting in the office and getting his arms around it and getting organized and getting the work done. I'm glad to see that he going to have some support that is just a great thing for the Town. Thanked the North Boston Fire Company for the invitation to their installation dinner on Saturday night. It's a wonderful honor as an elected official to be invited to something like that. It was nice to get together with everybody and break some bread and listen to music and socialize a bit. A lot of meetings we have at the fire companies are based on work, budgeting and talking about issues. It was also nice to see some people get recognized, Bob Pollinger received the Jim Carr award, which is really the highest award that North Boston gives out to their members. There was a gentleman that wasn't a member that received the Jim Carr award as well for his work with some of the I.T. issues related to the Gala.

Councilwoman Lucachik reported on the following:

Congratulated Cory for joining the Boston Fire Company. Kelly thank you for stepping up and applying, I think it will work out well. Our Code office is becoming a Code office that Boston is needing now and for the future. Next Planning Board Meeting is scheduled for February 14th.

Town Clerk Quinlan reported on the following:

ConnectLife blood drive from January 3rd, 18 units whole blood, 4 double reds, helped save the lives of 60 local patients. Next Blood drive is February 7th, donors will receive a pair of Bandits tickets.
Chestnut Ridge Park, Winter Fest, Sunday February 5th, 10 am to 4 pm.
Eden Winter Fest, American Legion Post, Friday February 3rd - Sunday February 5th. Town of Boston CAC Snowmen and Snowshoe event, Saturday February 18th.
2023 Town and County tax bills are being prepared to mail out.
Anticipating that those will be mailed by February 15th, due March 15th.
Town Clerk's office welcomes Kelly to the Code Enforcement office.

Supervisor Keding reported on the following:

The Rice Hill Slide on Back Creek Road went out to bid by Erie County. The information is in tonight's board packet under correspondence, on the website or available in the Town Clerk's office. That work is underway, there's some relocation of water lines on Back Creek Road, there will be information as that comes forward. It took us officially over five years to get that completed. If residents have any questions, call my office. I would be happy to fill them in with the details. Quite a bit of the information is included in tonight's packet. Flyers are out on the table regarding ErieNet. The mission is to create a foundation to address the broadband needs of unserved areas, improve services in underserved areas of the community and enable world class broadband investment and deployment county wide. I was nominated to sit on this board by the Association of Erie

County Governments. The information will be going out on the Town's website. As more information is available it will be shared. I attended a meeting with NYSEG, it was a municipal leader meeting at the Erie County training facility on Broadway, that information is also in tonight packet. The residents that saw the information, Boston is listed a few times for past projects that have been completed and also upcoming projects. Boston State Road, there are some lines and transformers that were replaced, additional infrastructure and some disconnects on Zimmerman Road. Dunn Road was another area that they've done some extensive work on, there's a lot of different circuits. I received some documentation showing what circuits we have running through our community. One of the big things I wanted to bring up tonight, any resident that has not received a bill from NYSEG in the past two, three, maybe four months, you may have signed up for green energy credits. NYSEG is working on this, bills are being done on a manual basis, not an automatic billing. If you haven't seen a bill, I'd encourage you to call NYSEG, at some point that bill is going to come in the mail and it might be large. New York State Scoping Plan, if you happen to see the scoping plan for New York State energy usage, here is the 438 page document. I've read through half of it so far. This is not a political statement, the DEC has the potential to regulate the usage of gas and other things, that is what we're seeing in all the communication out there. This information will be shared out through the Town's website now that we have it. There has been a lot of calls coming into the Town asking what the Board's position is. This is not a Town Board decision; this is something at the state level. Educate yourself and reach out to your state representatives whether you do or do not support. There are petitions that are out there, whether you do or do not support this as well. This scoping plan has gone back many years, there were many public hearings. I'm not saying I'm for or against this, just here is the information for the public and feel free to reach out to your state representatives. Your voice deserves to be heard. There is not a bill on this, so some things that are out there are all scoping plans. These are suggested initiatives but there is not an official bill that is instituting this immediate change. Comprehensive Plan; you've heard the Board talk on this for a while, the request for proposals or RFP has been sent out. The bid opening will be March 3rd at 2:00 PM, look forward to get that comprehensive plan under way. There's a lot of initiatives; the Town needs to take a good hard look at from the Planning Board, Zoning Board, to the Code Review Committee. We are looking for public input, we welcome you and we encourage you to be part of that process. Echoing Councilman Cartechine sentiments, I agree with Councilman Cartechine, it is an honor to be invited to our contracted entities installation dinners to install their officers. Councilman Cartechine and I attended the North Boston installation dinner, we have the Boston Fire installation dinner this coming Saturday, attended the Boston EMS installation dinner, two weeks ago. It was great to see everybody and great dialogue. It just shows that as a community we can all come together and do what's right for our area. Welcomed Kelly to the Code Enforcement office and looking forward to working with her.

REGULAR BOARD MEETING
FEBRUARY 1, 2023

DRAFT

TOWN HALL
7:30 P.M.

A motion was made by Supervisor Keding and was seconded by Councilman Cartechine to adjourn the meeting at 8:05 p.m.

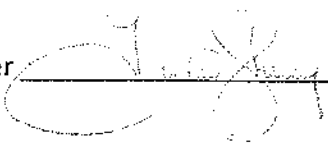
Supervisor Keding	Yes	Councilman Cartechine	Yes
Councilwoman Lucachik	Yes	Councilwoman Selby	Yes
four (4) Yes			Carried

SANDRA L. QUINLAN, BOSTON TOWN CLERK

TOWN OF BOSTON DOG CONTROL OFFICER REPORT

MONTH OF: July 2023

<u>Dates of Month</u>	1st Week	2nd Week	3rd Week	4th Week	TOTALS
	1st-7th	8th- 14th	15th- 21st	22nd- 31st	
Phone Calls Received	4	6	6	11	27
Phone Calls Returned	4	6	6	11	27
Personal Calls Made	0	0	0	0	0
# Miles Patrolled	0	0	0	10	10
# of Gallon gas used					
# of alive dogs Picked up	0	0	0	1	1
# of dead dogs Picked up	0	0	0	0	0
# of dogs Released to owner	0	0	0	0	0
***Fines Collected					
# of dogs euthenized	0	0	0	1	1
# of dogs adopted	0	0	0	0	0
# of dogs impounded	0	0	0	1	1

Signature of Dog Control Officer: 

Date Submitted: 7/23

***Total Fines Collected for Month : _____

Submitted Fines to Bookkeeper: _____

Date: _____

Receipt# _____

TOWN CLERK'S MONTHLY REPORT

TOWN OF BOSTON, NEW YORK

JANUARY, 2023

TO THE SUPERVISOR:

PAGE 1

Pursuant to Section 27, Subd 1 of the Town Law, I hereby make the following statement of all fees and moneys received by me in connection with my office during the month stated above, excepting only such fees and moneys the application and payment of which are otherwise provided for by Law:

A1255

<u>2</u>	DECALS	<u>1.66</u>
<u>1</u>	MARRIAGE LICENSES NO. 23001 TO 23001	<u>17.50</u>
<u>25</u>	PHOTOCOPIES	<u>6.25</u>
<u>25</u>	DEATH CERTIFICATES	<u>250.00</u>
<u>53</u>	FAXES	<u>13.25</u>
TOTAL TOWN CLERK FEES		288.66

A2544

<u>49</u>	DOG LICENSES	<u>410.00</u>
TOTAL A2544		410.00

A2555

<u>11</u>	BUILDING PERMITS	<u>1,585.60</u>
TOTAL A2555		1,585.60

SR2130

<u>1</u>	REFUSE & GARBAGE	<u>117.45</u>
<u>52</u>	WM BAG STICKER	<u>156.00</u>
<u>2</u>	PRO ANNUAL FEE ADD. TOTE	<u>234.90</u>
TOTAL SR2130		508.35

TOWN CLERK'S MONTHLY REPORT

JANUARY, 2023

page 2

	0.00	
	2,284.26	
	508.35	
	2,792.61	
DISBURSEMENTS		
PAID TO SUPERVISOR FOR GENERAL FUND		2,284.26
PAID TO SUPERVISOR FOR REFUSE & GARBAGE		508.35
PAID TO NYSDEC FOR DECALS		28.34
PAID TO NYS ANIMAL POPULATION CONTROL PROGRAM		70.00
PAID TO NYS HEALTH DEPT FOR MARRIAGE LICENSES		22.50
TOTAL DISBURSEMENTS		2,913.45

FEBRUARY 1, 2023


 _____, SUPERVISOR
 JASON KEDING
 FEB 9th 2023

STATE OF NEW YORK, COUNTY OF ERIE, TOWN OF BOSTON


I, SANDRA QUINLAN, being duly sworn, says that I am the Clerk of the TOWN OF BOSTON that the foregoing is a full and true statement of all Fees and moneys received by me during the month above stated, excepting only such Fees the application and payment of which are otherwise provided for by law.

Subscribed and sworn to before me this



 Town Clerk

7th day of February 2023



 Notary Public

MITCHELLA A. MARTIN
 NOTARY PUBLIC, STATE OF NEW YORK
 Registration No. 01MAG263568
 Qualifies in The County of Erie
 Commission Expires February 14, 2027
 2023

OFFICE OF THE NEW YORK STATE COMPTROLLER



Thomas P. DiNapoli, State Comptroller

Elliott Auerbach, Deputy Comptroller

ANNUAL REPORT ON REVENUES AND EXPENDITURES OF FOREIGN FIRE INSURANCE PREMIUMS

(See Instructions on Reverse Side)

For the calendar year January 1, 2022 - December 31, 2022

Name of Entity: Patchin Volunteer Exempt Fireman's Benevolent Assoc Fire District # (if known) _____ County Erie
 Address: 8333 Boston State Road City/Town/Village: Boston ZIP 14035
 Type: _____ Fire Department _____ Fire Company Benevolent Association
 Town or City Where Located: Boston Village Where Located (if applicable) _____
 Fire Protection District Where Located (if applicable) Boston
 Fire District Where Located (if applicable) _____

AMOUNT

Balance: (as of 1/1/22):

\$ 60,314

Revenues: Foreign Fire Insurance Premiums Only:

Source (list separately if received from multiple sources)

_____ \$ 6085
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____

Interest on investment of Foreign Fire:

\$ 5
 \$ 6090

Total Revenues:

\$ 6090

Total Balance and Revenues:

\$ 66,304

Expenditures: (please add separate sheet if necessary)

4 claims _____ \$ 1703
 _____ \$ _____
 _____ \$ _____

Total Expenditures:

\$ 1703

Balance (as of 12/31/22)

\$ 64,601

William Schwab certify that this report is a true and accurate statement of the revenues and expenditures of Foreign Fire Insurance premiums for the calendar year ended 2022.

(Signature): Will Schwab (Title): Treasurer
 (Print Name): William Schwab (Telephone Number): _____ -mail): _____

Please e-mail, fax or mail report to:

afirfile@osc.ny.gov

Fax: 518-486-3146

Office of the State Comptroller
 Division of Local Government and School Accountability
 Data Management Unit, 12-8-C
 110 State St.
 Albany NY 12236-0001
 Telephone: 1-866-321-8503 or (518) 408-4934 if calling locally

Appoint Part-Time Cleaner
at \$18.97/hr

RECEIVED
BOSTON TOWN CLERK

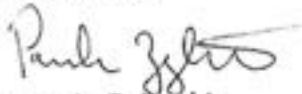
02.07.2023

2023 FEB -8 AM 9:01

To: Town of Boston Board

Please accept my request to be re-appointed to the CAC for another term.

Thank you.


Pamela Zylinski

February 13, 2023

The Boston Town Board
Attn: Sandra L. Quinlan
Town Clerk
8500 Boston State Road
Boston, NY 14075

Dear Members of the Board,

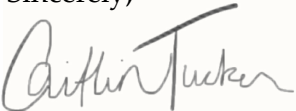
I am writing to express my interest in being reappointed to the Town of Boston's Conservation Advisory Council.

I have greatly enjoyed by time serving on the CAC over the past two years. Although we are a small council, we have a great impact on our community.

We have worked diligently over the last few years to enhance and expand our program offerings. We continue to host events like Snowshoes and Snowmen, the Youth Fishing Derby, and the Local Environmental Awareness Fair (L.E.A.F.) to educate and engage the greater community on issues related to conservation, wildlife, and the environment. We brought back the annual "Beauty of Boston" photo contest to encourage residents to step outside and enjoy the natural splendor of our Town. We were awarded a mini-grant from NYS PRISM (Partnerships for Regional Invasive Species Management) to conduct an invasive species survey at the Town Park and to host a walk-and-talk with the community on identifying invasive species.

We believe that through these educational efforts, we can help to cultivate a greater appreciation for conservation in our community. I look forward to continuing this work with the Conservation Advisory Council and thank you in advance for considering my reappointment.

Sincerely,

A handwritten signature in cursive script that reads "Caitlin Tucker". The signature is written in a dark ink and is positioned above the printed name.

Caitlin Tucker

RECEIVED
BOSTON TOWN CLERK

2023 MAR 25 PM 1:20

-- TOWN OF BOSTON --

2023

**APPLICATION FOR LICENSE TO COLLECT AND DISPOSE
OF MUNICIPAL SOLID WASTE AND RECYCLABLE MATERIALS**

TO THE TOWN BOARD
TOWN OF BOSTON:

The undersigned herein applies for a License to collect and dispose of municipal solid waste (referred to hereinafter as "MSW") and recyclable material, and states the following:

1. Applicant's name and address, telephone number:

Mrc Disposal, Inc.

71 Nelson Blvd. Springville, NY 14141

716-592-0953

2. Applicant shall collect and dispose of municipal solid waste and recyclable materials in the following manner:

A) INSTITUTIONAL Customers

i. Manner of Collection:

Recyclables - _____

MSW - _____

ii. Manner and Place of Disposal:

Recyclables - _____

MSW - _____

-- TOWN OF BOSTON --

APPLICATION FOR LICENSE TO COLLECT AND DISPOSE
OF MUNICIPAL SOLID WASTE AND RECYCLABLE MATERIALS

2. (cont'd)

B) INDUSTRIAL Customers

i. Manner of Collection:

Recyclables - _____

MSW - _____

ii. Manner and Place of Disposal:

Recyclables - _____

MSW - _____

C) COMMERCIAL Customers

i. Manner of Collection:

Recyclables - 8yd Dumpster

MSW - 4yd Dumpster

ii. Manner and Place of Disposal:

Recyclables - CECM, Springville NY

MSW - Modern, Blasdell NY

D) RESIDENTIAL customers (excluding Town contract)

i. Manner of Collection:

Recyclables - 15yd packer curbside

MSW - 25/40yd packer curbside

ii. Manner and Place of Disposal:

Recyclables - CECM

MSW - Modern

-- TOWN OF BOSTON --

APPLICATION FOR LICENSE TO COLLECT AND DISPOSE
OF MUNICIPAL SOLID WASTE AND RECYCLABLE MATERIALS

3. The Applicant hereby agrees to:
- a. Indemnify and hold harmless the Town of Boston for any pending, threatened or actual claims, liability or expense arising from waste disposal in violation of Chapter 63 of the Town Code or not in conformance with this license (S63 -502.B).
 - b. To offer collection services for municipal solid waste and recyclables at the same time and on the same day to all of its customers (S63-502.C).
 - c. To maintain separate monthly records of municipal solid waste and recyclables collected, transported and disposed of in conformance with S63-502.D of the Boston Town Code, and to provide to the Town of Boston quarterly reports containing such information.
 - d. To amend or supplement this Application in writing, additional information is required to conform with Chapter 63 of the Town Code.
4. That Applicant has not been adjudged or determined to have violated Chapter 63 of the Town Code within the preceding calendar year.

FEE: \$100

Allison Buckley 1/13/23
Signature Date

Allison Buckley Vice president
Name Title

License Granted by Town Board: _____
Date

Town Clerk

-- TOWN OF BOSTON --

2023

**APPLICATION FOR LICENSE TO COLLECT AND DISPOSE
OF MUNICIPAL SOLID WASTE AND RECYCLABLE MATERIALS**

TO THE TOWN BOARD
TOWN OF BOSTON:

The undersigned herein applies for a License to collect and dispose of municipal solid waste (referred to hereinafter as "MSW") and recyclable material, and states the following:

1. Applicant's name and address, telephone number:

MODERN DISPOSAL SERVICES INC

4746 MODEL CITY RD

MODEL CITY NY 14107 716-754-8226

2. Applicant shall collect and dispose of municipal solid waste and recyclable materials in the following manner:

A) INSTITUTIONAL Customers

i. Manner of Collection:

Recyclables - N/A

MSW - N/A

ii. Manner and Place of Disposal:

Recyclables - N/A

MSW - N/A

-- TOWN OF BOSTON --

APPLICATION FOR LICENSE TO COLLECT AND DISPOSE
OF MUNICIPAL SOLID WASTE AND RECYCLABLE MATERIALS

3. The Applicant hereby agrees to:
- a. Indemnify and hold harmless the Town of Boston for any pending, threatened or actual claims, liability or expense arising from waste disposal in violation of Chapter 63 of the Town Code or not in conformance with this license (S63 -502.B).
 - b. To offer collection services for municipal solid waste and recyclables at the same time and on the same day to all of its customers (S63-502.C).
 - c. To maintain separate monthly records of municipal solid waste and recyclables collected, transported and disposed of in conformance with S63-502.D of the Boston Town Code, and to provide to the Town of Boston quarterly reports containing such information.
 - d. To amend or supplement this Application in writing, additional information is required to conform with Chapter 63 of the Town Code.
4. That Applicant has not been adjudged or determined to have violated Chapter 63 of the Town Code within the preceding calendar year.

FEE: \$100

B. D. Sutton
Signature

1/16/23
Date

Brian D. Sutton
Name

TRANSPORTATION COORDINATOR
Title

License Granted by Town Board: _____
Date

Town Clerk

-- TOWN OF BOSTON --

2023

**APPLICATION FOR LICENSE TO COLLECT AND DISPOSE
OF MUNICIPAL SOLID WASTE AND RECYCLABLE MATERIALS**

TO THE TOWN BOARD
TOWN OF BOSTON:

The undersigned herein applies for a License to collect and dispose of municipal solid waste (referred to hereinafter as "MSW") and recyclable material, and states the following:

1. Applicant's name and address, telephone number:

Waste Management of New York, LLC.

10860 Olean Rd

Chaffee, NY 14030

2. Applicant shall collect and dispose of municipal solid waste and recyclable materials in the following manner:

A) INSTITUTIONAL Customers

i. Manner of Collection:

Recyclables - _____

MSW - _____

ii. Manner and Place of Disposal:

Recyclables - Buffalo Recycling Enter, 2666 Hopkins St, Buffalo, NY 14220

MSW - CID Landfill, 10860 Olean Rd, Chaffee, NY 14030

-- TOWN OF BOSTON --

APPLICATION FOR LICENSE TO COLLECT AND DISPOSE
OF MUNICIPAL SOLID WASTE AND RECYCLABLE MATERIALS

2. (cont'd)

B) INDUSTRIAL Customers

i. Manner of Collection:

Recyclables - _____

MSW - _____

ii. Manner and Place of Disposal:

Recyclables - Buffalo Recycling Facility _____

MSW - _____

C) COMMERCIAL Customers

i. Manner of Collection:

Recyclables - _____

MSW - _____

ii. Manner and Place of Disposal:

Recyclables - Buffalo Recycling Facility _____

MSW - _____

D) RESIDENTIAL customers (excluding Town contract)

i. Manner of Collection:

Recyclables - N/A _____

MSW - N/A _____

ii. Manner and Place of Disposal:

Recyclables - N/A _____

MSW - N/A _____

-- TOWN OF BOSTON --

**APPLICATION FOR LICENSE TO COLLECT AND DISPOSE
OF MUNICIPAL SOLID WASTE AND RECYCLABLE MATERIALS**

3. The Applicant hereby agrees to:
- a. Indemnify and hold harmless the Town of Boston for any pending, threatened or actual claims, liability or expense arising from waste disposal in violation of Chapter 63 of the Town Code or not in conformance with this license (S63 -502.B).
 - b. To offer collection services for municipal solid waste and recyclables at the same time and on the same day to all of its customers (S63-502.C).
 - c. To maintain separate monthly records of municipal solid waste and recyclables collected, transported and disposed of in conformance with S63-502.D of the Boston Town Code, and to provide to the Town of Boston quarterly reports containing such information.
 - d. To amend or supplement this Application in writing, additional information is required to conform with Chapter 63 of the Town Code.
4. That Applicant has not been adjudged or determined to have violated Chapter 63 of the Town Code within the preceding calendar year.

FEE: \$100



Signature

1-16-2023

Date

Ferrad W Blake

Name

Sr. District Manager

Title

License Granted by Town Board: _____
Date

Town Clerk

TOWN OF BOSTON – RESOLUTION NO. 2023-17

RETAINING ROTELLA GRANT MANAGEMENT COMPANY

WHEREAS, the Town of Boston is committed to aggressively pursuing grant funding for necessary projects and improvements to accomplish more than would be possible with the Town’s own revenues alone; and

WHEREAS, Connie D. Miner, the Town’s grant consultant since 1996, recently advised the Town that she is ceasing grant consultant operations; and

WHEREAS, the Town has solicited and reviewed proposals from grant consulting firms to act as the Town’s grant consultant, and the Town Board has determined that the January 2023 proposal from Rotella Grant Management Company to provide grant writing and administration services to the Town for a flat fee of \$1,800 per month represents the best value to the Town;

NOW THEREFORE BE IT

RESOLVED, that the Town Supervisor hereby is authorized to pay to Rotella Grant Management Company a flat fee of \$1,800 per month for grant writing and administration services, plus certain expenses as outlined in that firm’s January 2023 proposal, with these services to be provided on a month-to-month basis until terminated by either party.

On February 15, 2023, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk



GRANT WRITING SERVICE

Proposal Town of Boston

January 2023





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INTRODUCTION & SUMMARY

Professional Qualifications:

Rotella Grant Management is located in Sanborn, New York and Boston, New York. As a minority-women's owned businesses (not certified), Rotella Grant Management has over 50 years of combined experience and service to industries and local government agencies in our region. Rotella Grant Management Company guarantees that it will have the resources available to meet all of Town of Boston's grant application and tracking needs within one or more of the planning and implementation areas identified. Company background, staff qualifications, current municipalities under retainer, and professional references are included with this proposal.

- Rotella Grant Management has experienced grant writers who have successfully obtained millions of dollars in grant moneys from a multitude of granting agencies for a diverse range of projects
- Staff is well experienced in the grant process and coordination with project staff. From the initial planning of projects, research of potential grant sources, writing and submission of professional proposals, as well as the administration of grant-funded projects, Rotella Grant Management Company is best suited to meet Town's grant needs.

RGM understands that Town of Boston is seeking the services of a qualified firm to assist with the identification and preparation of grant applications for various Town departments. Securing funding will be a vital first step in the Town's goals to address issues related to the implementation and planning for Homeland Security, Technology, Innovative Government, Public Safety & Security, and Public Health initiatives. RGM is well suited to successfully fill this roll for Town.

Our staff has assisted numerous public and private sector clients with the procurement of funding for a wide variety of transportation, infrastructure, security, technology and environmental projects through State and Federal grant programs. We offer the flexibility of a comprehensive and collaborative grant preparation service. Grant Specialists have immediate access to professional staff and Project Managers' teams to assist in identifying needs, defining project scope, and preparing applications that meet grant specifications. Our internal management structure will ensure that the Town receives timely notification regarding grant programs, professionally developed applications, complete application packages, and time sensitive delivery and submission of applications.

Our Grant Specialists will strive to facilitate the application process and minimize work for Town. For identification and preparation of grants specific to Homeland Security, Technology, Innovative Government, Public Safety & Security and Public Health or any other project request.



SCOPE OF SERVICES & WORK PLAN

Description of Services

Rotella Grant Management Company will provide professional grant writing services to the Town of Boston , New York, which will include the following services:

Grant Identification:

Rotella Grant Management Company is familiar with the type, availability, and eligibility requirements of federal, state, and not-for-profit funding sources and has a wide ranging network of contacts and sources to obtain up-to-date information and immediate announcements of potential grant opportunities. Rotella Grant Management Company will meet on a regular/as needed basis with Town of Boston representatives and individual departments in order to:

- Identify planning and implementation needs within assigned issue areas
- Identify and rank projects based on planning and implementation needs, the availability of funds, and project readiness
- Research and locate potential funding resources that best fit Town of Boston requirements and needs
- Advise departments, project staff and Town officials on the grant process and specific questions that must be addressed in order to write an effective proposal and to satisfy and exceed grant proposal requirements

An RGM Grant Specialist will meet with Town of Boston representatives to familiarize themselves with the planning and implementation needs within the areas of Homeland Security, Technology, Innovative Government, Public Safety & Security, and Public Health. Working with Town of Boston representatives, RGM will identify those projects and activities that qualify for grant assistance.



Grant Contacts:

Rotella Grant Management Company will maintain close contact with key individuals within the Town of Boston and granting agencies to ensure that the Town of Boston is positioned properly to submit timely applications to increase its probability of securing grant funding.

With a working understanding of Town of Boston's existing programs and new developments with respect to issues assigned at the federal and state levels, RGM will regularly conduct research on the availability of grant programs and the types of projects that are eligible.

- RGM distributes a grant news directly to your email with information pertaining to upcoming grant opportunities from federal, state, and not-for-profit granting agencies
- RGM has a wide network of contacts to obtain up-to-date announcements regarding open grant opportunities and news pertaining to upcoming funding opportunities to aid the Town of Boston in preparing projects for potential grant applications
- Act as an authorized representative of the Town of Boston in requesting any available funding.

RGM will maintain close contacts with key individuals in Town of Boston government and funding organizations to ensure proper positioning of grant applications with respect to current issues that will increase Town's probability of successfully competing for grants. RGM will work with the Town of Boston contact(s) to identify sources of information necessary to complete the grant applications.

To further facilitate and foster close communication with Town contact(s), RGM will create monthly reports for use by the Town of Boston that identify activities completed to date and list outstanding information needed for the application with associated deadlines. A sample project report is included.



GRANT WRITING

RGM will produce high quality grant applications that exceed the submission requirements of the funding organizations. To that end, RGM will work in an efficient and organized manner and proposes to:

- Assign a project team for each grant that includes a grant specialist, a project manager, and a technical staff member experienced in the specific field for each particular grant.
- Maintain databases of information, which profiles the Town, eliminating the need for multiple requests for the same information.
- Determine submission requirements and optional products that improve the Town Department's probability of funding.
- Prepare the grant application narratives, forms, figures, and cost estimates, as warranted for each of the Town grant applications.
- Prepare all scopes of work, costs estimates, and other documentation necessary for the individual grant.
- Work closely with designated Town representatives to obtain other supporting documentation such as letters of support to augment the grant application.

Monthly Performance Reports:

If requested, Rotella Grant Management will attend monthly meetings of the Town board and/or departmental meetings to provide monthly updates and status reports on current as well as future grant opportunities. As most of the grants are reimbursable, it is vital to track Town dollars spent and any outstanding balances needing reimbursement.

- Staffs will design and implement a customized grant tracking report for Town representatives that will track the status of every grant in a variety of fields as well as a "Next Task" field. Tabular information will include an application's granting agency, grant amount requested and awarded, status, contract numbers, end dates, project personnel, etc. This "living document" is revised as the status of projects change and move from application phase to implementation and completion.
- This grant tracking report will allow Town representatives to track dollars spent, reimbursements collected, and outstanding balances to better enable the Town to plan and implement future grant projects.



- The monthly status reports can be presented, if requested, and/or distributed to Town representatives on a monthly basis.
- Please see the attached sample that will highlight grants, departments, grant request (or denial), grant award, amount received and any balance due to the client. This living document can be used as an administrative tool and a management tool for each individual grant. As a financial tool, this proves to be a valuable document for the client's Budget Director to know what grant money are outstanding so as to better budget and plan accordingly.

Coordination and Facilitation:

Rotella Grant Management Company emphasizes a team-based approach to project planning and implementation. The grant writing process can be a complex and time-consuming progression from the research, gathering of materials, development and writing of the application, and submission of final product. Proper coordination with Town representatives and its many departments will allow us to perform to our maximum potential while maximizing the Town's probability of successfully competing for grants.

- Upon request Rotella Grant Management staff will be made available to be utilized by any and all Town departments assigned to address the planning and implementation of issues identified.
- Rotella Grant Management Company will ensure that it has the resources available to the Town to submit. We request that each project identified and selected for a grant application have a designated Town representative/project manager available for obtaining any and all materials required for the grant application and for review of final product before submission.

Project Work Plan:

The Rotella Grant Management Company has been writing grants since 1998 and has been in business since 2004. With over 50 years of combined grant writing experience, Rotella Grant Management has the capacity and resources to address the issue areas of the Town in an efficient and effective manner.

Guarantee: RGM works on a month-to-month contract with all of its municipalities. If we cannot provide the level of service expected by each client, then we do not deserve your business. Should it be selected as the Town's grant writing provider, we guarantee that we will have the staffing and resources available to assist with the identification and preparation of grant applications, in cooperation with several Town departments and local agencies, to secure funding for Town planning and implementation issues including: Homeland Security, Technology, Innovative Government, Public Safety and Security, and Public Health.

As the Company becomes familiar with Town operations and issue areas, we will design and implement a customized grant tracking report for Town representatives that will track the status of every grant in a variety of fields to help manage the Town's grants.



MEET THE COMPANY

The Rotella Grant Management Group was started in 2004 serving several of the municipalities in Western NY after working as the grant writers for ATS/RDS (an engineering firm to General Motors and Delphi). Through its affiliations, the Company has developed a network of internal and external resources to successfully deliver projects on time with an above normal success rate.

At Rotella Grant Management, proposals are written with the utmost care as our goal is creating the most comprehensive proposals. With over 50 years of combined successful grant writing experience, we will emphasize the value of your project by submitting extensively researched professional presentations. Our grant writers are professionally trained to create the most effective narrations. With a proven track record, our results clearly bring about major changes in the communities we serve.

Rotella Grant Management offers professional grant writing, proposal writing, consulting and evaluation services to municipal governments, 501(c)(3) agencies, state-registered non-profits and private businesses. A team of professional, highly motivated writers are available to assess the needs of our clients, research grant opportunities and submit competitive, winning grant proposals.

Nathan Taylor: Grant Writer and Project Manager. Nathan provides grant research for potential grant projects and coordinates with the granting agencies for project review and to ensure the project/application complies with the grant criteria and eligibility requirements. Nathan regularly coordinates project-specific and grant planning meetings with clients. Has worked on state and federally-funded projects (including grant administration) for the Towns of Amherst, Cambria, Grand Island, Wheatfield, Porter, Lewiston, Pendleton, Royalton, Newstead, Niagara, the Villages of Youngstown and Lewiston, and the City of Tonawanda. Nathan has his B.A. in Business Administration from SUNY Empire State College and has been with RGM since 2008.

Bernie Rotella: Grant Writer and Grant Activities Coordinator: Worked with Town/State and Federal sources for Training Grants that supported training activities and business development through RDS/ATS engineering in support to Delphi & GM. Has worked on numerous projects for the Towns of Amherst, Cambria, Wheatfield, Porter, Lewiston, Pendleton, the Villages of Youngstown and Lewiston, City of Tonawanda as well as Wheatfield Historical Society, Sanborn Historical Society, Lewiston Historical Society and Artpark in securing grant moneys through several Federal & State Agencies and area Foundations.

Mary Lou Rawls: Grant Administration and Grant Reporting Coordinator. Mary Lou prepares grant follow up reports (quarterly and year end reports). Her duties include grant research for funding sources. Prior to this position, Mary Lou was employed by Moore Business Form in Niagara Falls for 11 years. Mary Lou has her Accounting Degree from NCCC.

Anthony Rotella: Grant Writer, Project Manager, Computer Support. Anthony provides grant research for potential grant projects and coordinates with the granting agencies for project review and to ensure the project/application meets with the grant consistencies. Anthony is a graduate from Niagara University with his M.B.A. He also holds two Bachelor's Degrees in Business Management and Biology.

Wendy Salvati: Ms. Salvati has been involved with numerous projects involving comprehensive planning, community development, smart growth, strategic planning, waterfront planning, zoning analysis, site planning, environmental review, visual impact analysis and public participation for Western New York and Long Island municipalities. She has over 25 years of experience as a land use, waterfront and environmental planner, much of it gained while working for private consulting firms including Wendel in Amherst, NY and Cashin Associates, PC on Long Island. Ms. Salvati is certified by the American Institute of Certified Planners. She has extensive knowledge of community development and revitalization programs, and has helped communities with issues related to sustainability, community character and quality of life. Ms. Salvati has assisted with the preparation of zoning overlay districts and architectural and aesthetic design and dimensional standards for commercial site design and downtown revitalization.

Howard Morgan: Grant & Development Writer, with responsibilities for writing major proposals, case statements, researching, and developing grant proposal for projects, operation dollars and brick and mortar projects. Assisted with grant applications for the start up of the Niagara Area Habitat for Humanity in 1992. Howard is our specialist in FEMA & Fire Fighter Assistance Program working with local Fire and EMS companies to access grant monies for a variety of projects. Howard is also the Director of Advancement Services at Niagara University.

At Rotella Grant Management, proposals are written and developed with the utmost care and attention to detail, as our goal is creating the most comprehensive proposals in the ever growing competitive world of grant procurement. Our team of dedicated specialized grant consultants, grant writers and project developers will work with your project team from conception to completion to minimize the workload of the Town representatives throughout this process.



ROTELLA GRANT MANAGEMENT
3322 Upper Mountain Road
Sanborn, NY 14132
716-240-3230
www.rotellagrants.com



REFERENCES

Please feel free to reach the contacts below

Village of Williamsville

Judy Kindron, Treasurer-Village Clerk (716) 632-4120 Ext 3005

Town of Clarence

Par Casilio, Town Supervisor (716) 741-8930

Jonathan Bleuer (716) 741-8933

City of Tonawanda

Jason LaManaco, P.E., City Engineer - (716) 695-8645

Rick Davis, Mayor - (716) 695-8645

Town of North Collins

John Tobia, Supervisor - (716) 289-7577

Town of Evans

Mary Hosler, Supervisor – (716) 549-5787

Bill Smith Director of Planning & Development (716) 549-5787

Town of West Seneca

Gary Dickson, Supervisor – 716-558-3203

Since beginning in 2004, Rotella Grant Management has procured over \$100 million in State, Federal and Private grants for our clients. Not only do we offer our services to the departments of a local government, but other entities that local governments may support including courts, police and fire departments, historical societies, community development non-profits, and public institutions.



FEE STRUCTURE & CONDITIONS

Town of Boston
&
Rotella Grant Management Company
3322 Upper Mountain Road
Sanborn, New York 14132

Expenses: The following expenses will be covered by the Town of Boston, New York.

- Postage: Any postage made on behalf of the Town.
- Mileage if required for meetings at current federal mileage rate plus tolls. (pre-approved by Town)

Note: Postage expenses will be followed with receipt and delivery confirmation.

Fees:

Grant Writing and Administration Services

The monthly retainer paid to RGM by the Town of West Boston will be a flat monthly fee.

- A \$1,800 per month retainer will be paid to the Rotella Grant Management Company to come due on the 1st of each month.
- Insurance Certificate will be made available if our proposal has been accepted (current Certificate is enclosed).

TOWN OF BOSTON – RESOLUTION NO. 2023-18

**DECLARING 2011 CHEVROLET SILVERADO PICKUP TRUCK SURPLUS
AND AUTHORIZING DISPOSAL THROUGH AUCTION**

WHEREAS, the Town of Boston Highway Superintendent has advised the Town Board that the following equipment no longer meets the requirements of the Highway Department because of its age, condition, or changed needs: a 2011 Chevrolet Silverado Pickup Truck, VIN No. 1GC2KXCG8BZ195526, Asset Number 13165; and

WHEREAS, the Highway Superintendent recommends that this property be declared surplus and sold at auction, and the Town Board has determined that declaring the equipment to be surplus property to be sold at auction is in the best interests of the Town;

NOW THEREFORE BE IT

RESOLVED, that the following Town equipment hereby is declared surplus property: 2011 Chevrolet Silverado Pickup Truck, VIN No. 1GC2KXCG8BZ195526, Asset Number 13165; and

IT IS FURTHER RESOLVED, the Highway Superintendent shall oversee the sale of the property declared surplus by this Resolution at auction on behalf of the Town of Boston.

On February 15, 2023, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

TOWN OF BOSTON – RESOLUTION NO. 2023-19

ADOPTING SPOILS AND SCRAP MATERIAL POLICY

WHEREAS, the NYS Comptroller’s Office has opined that Towns should adopt policies governing the disposal of spoils and scrap materials to effectively manage such disposal in a manner that is consistent, transparent, and avoids potential issues associated with improper disposal or gifting of public property; and

WHEREAS, the Town Supervisor has prepared a proposed Spoils and Scrap Material Policy for the Town of Boston;

NOW THEREFORE BE IT

RESOLVED, that Town Board of the Town of Boston hereby adopts the Town of Boston Spoils and Scrap Material Policy, effective immediately.

On February 15, 2023, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

TOWN OF BOSTON SPOILS AND SCRAP MATERIAL POLICY 2023

I. Purpose

The purpose of this policy is to provide the Town of Boston with a uniform policy for the collection and disposal of Spoils and Scrap Material. The following policy is effective as of February 15, 2023:

II. Definitions

“Scrap Material” - Any material, the owner of which, has discarded, deposited, abandoned, or otherwise left on or in Town property, on or along a highway right of way or in Town equipment and, which the Town and/or the Town Highway Superintendent has identified as having or possibly having value that would allow such material to be sold for cash. Scrap material shall also include Town-owned vehicles or equipment, which the Town has declared to be surplus and of no further use to the Town.

“Spoils” - Excess material removed or generated during maintenance, construction, reconstruction, alteration or repair of highways, maintenance, construction, reconstruction, alteration or repair of Town-owned property, and other public works projects or repairs, which may include soil, clay, gravel, rocks, trees or tree parts, asphalt, blacktop, concrete, broken pipe, glass, wood and other debris. To be Spoils, such material must be determined to have no beneficial use to the Town, including no value that would enable the Town to sell such excess material.

“Approved Town Site”- Any site owned by the Town or its Special Districts that has been approved by the Town Board as a site that can accommodate the depositing of Spoils and can do so in accordance with applicable laws, rules and regulations.

“Private Site” – A location other than land owned by the Town. “Town” – The Town of Boston.

III. Spoils Policy and Procedures Regarding Spoils

A. Spoils Policy:

It shall be the policy of the Town of Boston to dispose of Spoils at an Approved Town Site. It shall also be the policy of the Town of Boston to make the Spoils available for fill or other private uses to private landowners or private businesses in the Town of Boston, at no charge, in accordance with the applicable laws, rules and regulations, so long as such disposal is found to be in the public interest of the Town. It shall also be the Town’s policy to prohibit the use of public property, equipment and personnel in situations that do not primarily benefit the Town of Boston. The Town of Boston does not warrant the use of Spoils material for structural fills or for any other use. Environmental licensing may be required and once placed on the property is the sole responsibility of the property owner. This material may contain wood, glass, rocks, and other debris.

B. Spoils Determination Made Once a Town project occurs that results in excess material, the Town Highway Superintendent shall determine whether or not such material meets the definition of “Spoils”.

C. Excess Material

That is Not Determined to be Spoils If such excess material is determined to not meet the definition of Spoils, then the Town must store or use such excess material in whatever manner and at whatever location is deemed necessary and prudent to ensure such excess material remains available either for the Town to use or the Town to sell. Any revenue generated from the sale of such excess material shall be deposited in the Town General Fund.

D. Disposal of Spoils

If the excess material is determined to be Spoils, then the next step is for the Town Highway Superintendent to determine if there is an Approved Town Site available to handle the Spoils or if it would be more cost effective to dispose of the Spoils at a Private Site. If an Approved Town Site is available, the Highway Superintendent shall dispose of the Spoils at such Approved Town Site, unless there is also a Private Site where the Spoils could be disposed. If there is both an Approved Town Site and a Private Site where the Spoils could be disposed, the Highway Superintendent may dispose of the Spoils at such Approved Town Site but may also, if it is more cost effective to utilize a Private Site, consider said Private Site for disposal of those Spoils. If an Approved Town Site is not available then, if it is cost effective to utilize a Private Site, the Highway Superintendent shall consider said Private Site for disposal of those Spoils.

E. Request for Spoils Material Application

A list shall be generated of all those Private Sites within the Town of Boston whose owners have completed a “Request Woodchip and/or fill form”, a copy of which can be found at the Town Highway Superintendent’s Office, the Town Clerk’s Office and the Town of Boston website. The List shall be kept in the Highway Superintendent’s office and Town Clerk’s office. The Highway Superintendent shall administer all Request for Spoils Material Applications. When the Highway Superintendent is considering Private Sites for the disposal of Spoils he shall go to the first available Private Site on the list that can accommodate the amount of Spoils needing disposal and that provides the Town with the least cost to transport. The transportation costs shall include labor costs, equipment and fuel costs. The determination of least cost will be determined solely by the Town. Length of time a permit holder has waited for material shall have no effect on where the material is placed. The primary concern shall be what Private Site can accommodate the amount of Spoils needing disposal in the most cost effective manner for the Town. Any additional permits or requirements necessary for the deposit, storage or use of the Spoils material shall be the responsibility of the property owner. The only work to be done by the Town Highway Department for Private Site disposal shall be transporting of the Spoils from the Town site to the approved Private Site, dumping the Spoils at that approved Private Site and the leveling off of any material as is necessary to continue the dumping of additional Spoils onto the Private Site. Any other work needed on the Private Site shall be the sole responsibility of the landowner. The Spoils shall be for personal use and shall not be removed or sold from the Private Site after the Town Highway Department has placed it. Failure to comply with this requirement will eliminate any further Spoils from being placed on said Private Site or on any other property of said owner.

F. Spoils Available to the Public

Any Spoils that are deposited on an Approved Town Site may, at the option of the Town Highway Superintendent, with the consent of the Town Board, be made available to residents of the Town, owners of real property within the Town or owners or managers of businesses within the Town. The Town shall not charge any fee to such members of the public who wish to take any of such Spoils but such members of the public must remove whatever Spoils they wish using their own manual equipment, their own labor and their own vehicles. The Town shall not expend any money in aid of any such member of the public to assist them in removing Spoils from an Approved Town Site and the Town shall not provide any Town equipment, Town vehicles or Town labor to assist them in removing Spoils from an Approved Town Site.

G. Approval of Private Sites

If a Private Site has been chosen from the list using the criteria outlined above, the Town Highway Superintendent shall send a request to the Town Board to approve or disapprove the use of the Private Site. If approved by the Town Board, the owner of the Private Site shall agree to hold the Town harmless from any and all loss or damages of whatsoever kind or nature, in law or in equity, resulting from the Private Site owner's participation in the Town Spoils program. Before a vote on the Private Site can be made, the Town Board shall consider and weigh the private benefit versus the public purpose. The value of the benefits received must be commensurate with the value of the work to the private party. Some items the Town Board shall consider in making this determination include, but are not limited to the following:

1) Does the Town need the excess material for Town use, i.e. for roads;

2) Does the cost to use a Private Site result in a savings to the Town when compared with the cost to use an Approved Town Site for disposal of Spoils when considering labor costs, fuel costs and equipment costs. If the Town Board is satisfied that the public purpose outweighs the private gain, then an approval to use the private site can be made. Such approval shall be in writing and the factors used to make the determination shall be enumerated therein.

IV. Scrap Material Policy and Procedures Regarding Scrap Material

A. Scrap Material Policy:

The Town is responsible for generating revenue from the sale of Scrap Material and for ensuring that revenues derived from the sale of Scrap Material are deposited in the General Fund.

B. Scrap Material Ownership:

Once discarded materials are removed from the vehicle of transport within Town property or, once a Town officer or employee picks up discarded materials on or along any highway right of way and then when such discarded materials are placed in a Town owned building, property, container, vehicle or any designated storage area, the Town of Boston assumes ownership of such discarded material.

C. Scrap Material Determination Made

Once the Town assumes ownership of any discarded material, the Town Highway Superintendent, any Highway Department employee designated by the Highway Superintendent

or any other Town officer or employee designated by the Town Board for such purpose, shall determine whether or not such discarded material meets the definition of "Scrap Material".

D. Scrap Material Secured:

All Scrap Material that the Town assumes ownership of is to be securely maintained by the Highway Superintendent in a designated area by the Highway Barn, or inside buildings owned and operated by the Town. The Highway Superintendent is also responsible for securing and monitoring Scrap Material generated as a result of routine highway operations and to securely maintain such Scrap Material around or inside buildings owned and operated by the Town. Town Officers and Employees are prohibited from using Scrap Material for other than the authorized Town purposes, and are further prohibited from the personal sale of Scrap Material obtained during the performance of their duties as an employee of the Town.

E. Scrap Material Vendor:

The Town Board retains sole authority to award, renew or terminate contracts or agreements with vendors to provide Scrap Material services for the Town of Boston or with purchasers willing to buy Scrap Material from the Town.

F. Scrap Material Sale Proceeds:

Only checks from the vendor shall be accepted for the payment of Scrap Material and on no occasion shall cash be accepted for payment. All checks are to be made payable to the Town of Boston and sent to the attention of the Town Supervisor.

References:

- Advisory opinion New York State Comptroller's office, disposal of surplus property where there is little to no market value (Op St Comp No 83-232).

TOWN OF BOSTON – RESOLUTION NO. 2023 - 20

INSTALLATION OF NEW GARAGE DOORS AT E.M.S. HALL

WHEREAS, the garage doors at the Boston Emergency Squad Hall have been deteriorating and in need of replacement in order to function properly without fault; and

WHEREAS, the Town of Boston has a contract with the Boston Emergency Squad that states: *“The Town agrees to furnish, without charge, an adequate structure with garage for Squad operations and training including the housing of ambulances and equipment...”* which deems the Town responsible for repairs; and

WHEREAS, quotes for the necessary work were solicited from three companies and quotes in the following amounts were obtained: *(*Please note that one option is for a door similar to what is already installed, and the second option is for a higher quality door.)*

Company	Quote Price	Similar to Current
National Overhead Door	Declined to bid.	
Hamburg Overhead Door	\$11,196.00	
716 Garage Door	\$13,050.00	

Company	Quote Price	Higher Quality
National Overhead Door	\$10,570.00	
Hamburg Overhead Door	\$11,548.00	
716 Garage Door	\$12,550.00	

NOW THEREFORE BE IT RESOLVED, The Town Board of the Town of Boston hereby authorizes the Town Supervisor to contract with _____ in the amount of \$ _____ for the removal and replacement of (2) garage doors, (2) garage door openers, and (2) remotes at the Boston Emergency Squad Hall.

On February 15, 2023, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk



TOWN OF BOSTON

Date Submitted: February 10, 2023

Project Description:

Remove & Replace E.M.S. garage doors (2) and garage door openers (2), including new remote (2) – This door will be similar quality to what is currently installed.
R-Value: Capacity of an insulating material to resist heat flow. The higher the R-value, the greater the insulating power.

	Company/Contact Info	Price
Quote 1	Hamburg Overhead Door (716) 649-3600 R 9.1	\$11,196.00
Quote 2	716 Garage Door (716) 608-0053 R 9.4	\$13,050.00
Quote 3	National Overhead Door (716) 667-3500 ext. 206	Declined to bid.

Lowest Bid: Hamburg Overhead Door

Amount: \$11,196.00

FOR OFFICE USE ONLY

Approval Date: _____

P.O. #: _____

Resolution (if applicable): _____

Town of Boston Supervisor

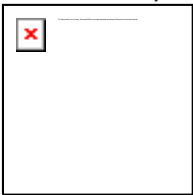
From: Chuck Sherry <chuck@hamburgdoor.com>
Sent: Wednesday, January 4, 2023 2:53 PM
To: Town of Boston Facilities; Town of Boston Supervisor
Subject: Quotation
Attachments: TOWNNOFBOSTON.pdf

To whom it may concern, thank you for your patience and I hope you enjoyed the holidays! This quote took a lot of consideration by a few of us here at Hamburg Overhead door. I have offered these products based on your needs and with the usage in mind. Unfortunately after speaking with our Liftmaster rep, we are unable to provide a backup battery for the motors. Liftmaster does not offer a backup battery in a commercial motor. A nice option would be to have an electrician install uninterrupted power supplies to them. If we offered you a backup battery, we would be offering you a motor that is not proper for the usage of your doors. We want to offer you the most reliable products for the most competitive price that we can offer. We appreciate all that you do in the community and value the importance of these particular doors! Any questions can be directed to me by email or at (716)818-1514. Thank you again for choosing us for repairs and expertise on your overhead doors!

Best regards,

--

Chuck Sherry.



Overdelivering. All over Western New York. %
A Family and Woman-Owned Business %
City of Buffalo and County of Erie M/WBE Certified %
www.hamburgdoor.com %
716-649-3600 %

Hamburg Overhead Door, Inc.

5659 Herman Hill Road
 Hamburg, NY 14075
 Phone: 716-649-3600
 Fax: 716-648-6470
 www.hamburgdoor.com

QUOTATION

WO #
194,873

E-Mail:

Bill To: TOWN OF BOSTON
 8500 BOSTON STATE RD.
 BOSTON, NY 14025

Account ID: BOSTTO-H
 Phone (716) 941-6113
 Fax (716) 941-6116
 Cellular (716) 860-4659

Date	1/4/2023	Terms	Net 30 Days	Rep	Chuck Sherry
Quote #	194,873	PO #		Job #	

Description

PLEASE ORDER- DATE: AK#
 DIRECTIONS:EMS HALL
 -Take down haul away existing steel doors and trolley openers
 -Measurements:2) 12'2"x9'6" squared opening, floor to ceiling 10'3".
 -2x back jambs ok with side room, garage to be cleared 10' back from opening for day of installation. Please have access cleared from snow.Please sign and return a copy with 50% deposit to proceed. All door orders are final after 72 hrs. Visit out website @ hamburgdoor.com Thank you! Chuck Sherry (716) 818-1514 chuck@hamburgdoor.com

Quantity	ID	Items	Price	Total
2	HRINSTALL	12'2"x9'6" Clopay Energy Series model 3200, white stucco embossed with micro groove, 9.1 Rvalue, full row 24"x12" double pane clear glass (ins) in section 3, Low head room track, rear torsion spring outside hook up, white weather stops (square corners).	\$4,088.00	\$8,176.00
2	HCM	10' RAIL Liftmaster Logic 5.0 T50115 trolley commercial door opener. Includes photo eyes and one three button wall station.	\$1,450.00	\$2,900.00
4	HCM	Liftmaster 3 color remote control 813LM	\$30.00	\$120.00
0	WARRANTY	Hamburg Overhead Door includes 1 year of parts and labor warranty. Does not include hung doors (caused by a shifting of the garage or an uneven floor), weather or bottom seals. Please see manufacturers warranty information about paint, windows, cracking and delaminating of sections.	\$0.00	\$0.00
0	HDEPOSIT	DEPOSIT RECEIVED ON ____ BALANCE DUE COD ____	\$0.00	\$0.00

If we are not the lowest bidder, please provide product and model that our competitors quoted, so we may match that specific product. Terms are NET C.O.D. Past due accounts will be assessed a service charge of 2% per month on unpaid balance. Customer is liable for all collection expenses, including attorney fees.

GARAGE MUST BE CLEAR 10' BACK FROM OPENING

Taxable	\$0.00
Non-Taxable	\$11,196.00
Sub-Total	\$11,196.00
Sales Tax	\$0.00
TOTAL	\$11,196.00



ESTIMATE

716 Garage Door Repair
2881 Southwestern Blvd
Orchard Park, NY 14127, USA
support@716garagedoor.com
(716) 608-0053

Estimate # 3992-2
Date Fri Jan 20 2023
Total 13050.00

Prepared For:

Shawn Vanderdoes City of Boston - EMS
8500 Boston State Rd
Boston, New York 14025
(716) 860-4659
facilities@townofboston.com

Description	QTY	Price	Amount
New Door with Installation Model: Amarr 2432, Grooved Size: 12' 2" x 9' 6" (width x height) Sections: 2"-thick galvanized steel, insulation R-9.4 24-gauge galvanized steel, pencil groove finish; Polystyrene foam insulation. Color: True White Insulated Glass - Standard Clear (24" X 12"), White frame Windows: Sealed thermal glass inserted into a polypropylene frame, windows are insulated. PVC Black complete Bottom Weatherstrip Aluminum #101 Complete Frame Weatherstrip Hardware: Dura+, 2" commercial duty <ul style="list-style-type: none">• Rear end low head room• Prepared for wood frame• Steel roller• Weight (Door + Hrdw) : 231 lb.• Headroom: 7 in.• Single hinges• 15 inch radius• 10,000 cycle torsion spring(s)• Weight (Hrdw) : 19 lb.• Upcharge solid shaft (ft)	2.00	5525.00	11050.00

***Will include a 2-year warranty on parts and labor.

Description	QTY	Price	Amount
New Motor with Installation LIFTMASTER T501L5 10' Operator(s): T501L5 10' ½HP 115/230V 1PH. (CPS-U) Description: • Type: Trolley <ul style="list-style-type: none"> • Usage: Heavy duty • Brake: Optional • Chain hoist: None • Power: 1/2 HP • Voltage: 115/230V • Cycle: 60 • MyQ® technology • Track model: Galvanized steel angle chain rails • Safety sensors: Included • LC-36A 36" Light Curtain Infra-red LMEP (Qty:2) 	2.00	1000.00	2000.00

Notes Pricing provided in this quote was produced using measurements taken by technician Nick Sadowski on 1/20/2023, using product equal to or greater than basis of design requested: Clopay Model 3200. No specifications or drawings were provided at the time of quoting. Wage rate was estimated as non-prevailing wage rate. Sales tax is not included in this proposal. *** Light curtains provided as these doors will be for EMS department. EMS department has higher lifted vehicles, light curtain used for protection of vehicles. ***	1.00	0.00	0.00
---	------	------	------

Sub total	13050.00
Tax	0.00
Tax Rate	8.750%
Total	13050.00

Terms:

Estimates are an approximation of charges to you, and they are based on the anticipated details of the work to be done. It is possible for unexpected complications to cause some deviation from the estimate. If additional parts or labor are required you will be contacted immediately.

Notes:

All new non-insulated door orders have a current lead time of approximately 6-8 weeks. All new insulated door orders have a lead time of approximately 4-7 weeks. Lead times may vary according to current manufacturer production rates.

Thank You For Your Business

Town of Boston Supervisor

From: Town of Boston Facilities
Sent: Friday, February 10, 2023 10:02 AM
To: Town of Boston Supervisor
Subject: Fwd: Pass

Follow Up Flag: Follow up
Flag Status: Completed

Sent from my Verizon, Samsung Galaxy smartphone
Get [Outlook for Android](#)

From: John Kessler <johnkessler@nationaloverhead.com>
Sent: Wednesday, February 1, 2023 1:08:35 PM
To: Town of Boston Facilities <facilities@townofboston.com>
Subject: Pass

Good afternoon Jeremy. I wanted to let you know that I'm going to pass on this bid. If it's going out to bid, I'm offering the manufacturer that we sell, and not going off of what Hamburg is selling. That's very unfair. Hamburg is proposing a styrofoam insulated cheaply made door which I'm not a fan of because there is no strength to this door model. I am proposing a Raynor spray in polyurethane insulation which bonds to both sides of the steel skin which makes it a very tough door. That's the door that I'm proposing. Let me know if you have any further questions. Thank you.

Sincerely,

John Kessler
Sales Manager
National Overhead Door, Inc.
Ph: (716)667-3500 Ext. 206
Fax: (716)667-0982
www.NationalOverhead.com



TOWN OF BOSTON

Date Submitted: February 10, 2023

Project Description:

Remove & Replace E.M.S. garage doors (2) and garage door openers (2), including new remote (2) – **This door will be higher quality than what is currently installed.**
R-Value: Capacity of an insulating material to resist heat flow. The higher the R-value, the greater the insulating power.

	Company/Contact Info	Price
Quote 1	National Overhead Door (716) 667-3500 ext. 206 R 13	\$10,570.00
Quote 2	Hamburg Overhead Door (716) 649-3600 R 12.9	\$11,548.00.
Quote 3	716 Garage Door (716) 608-0053 R 16	\$12,550.00

Lowest Bid: National Overhead Door

Amount: \$10,570.00

FOR OFFICE USE ONLY

Approval Date: _____

P.O. #: _____

Resolution (if applicable): _____



5880 NEW TAYLOR ROAD
ORCHARD PARK, NY 14127

Installation Date: _____
Time: _____ Technician: _____
PHONE: (716) 667-3500
FAX: (716) 667-0982

PROPOSAL SUBMITTED TO <u>Town of Boston</u>	PHONE <u>(716) 860-4659</u>	DATE <u>1/17/23</u>
STREET <u>8500 Boston State Rd.</u>	JOB NAME	
CITY, STATE AND ZIP CODE <u>Boston, N.Y. 14025</u>	JOB LOCATION	
EMAIL	PO #	JOB PHONE

We hereby submit specifications and estimates for:

Furnish & Install

(2) - 12' x 9' Raynor Aspen 138 R.13
 To include: polyurethane insulation, white, plank
 1 year warranty panels, clear insulated windows in
 on doors. 3rd section. Low Headroom track, Full
 1 year labor angle vertical track, high cycle
 guarantee. torsion spring, operator bracket.
\$8,726.00

(2) - Liftmaster T501L5 1/2 H.P. 10' tall
door, photo eyes, 3 button wall station
* pig tail
\$1,844.00
 ALL MATERIAL IS OWNED BY NATIONAL OVERHEAD DOOR UNTIL PAID IN FULL

We propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of: _____ dollars (\$ _____)

Payment to be made as follows:

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by workman's compensation insurance.

Authorized Signature [Signature]

NOTE: This proposal may be withdrawn by us if not accepted within 30 days, unless otherwise specified.

DEPOSIT

Credit Card Cash Check
Card No. _____ Exp. Date _____

Signature _____

DEPOSIT: \$ _____

BALANCE DUE: \$ _____

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance _____

Signature _____

Signature _____

Town of Boston Supervisor

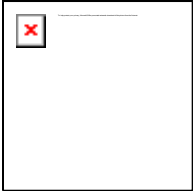
From: Chuck Sherry <chuck@hamburgdoor.com>
Sent: Thursday, February 2, 2023 1:04 PM
To: Town of Boston Facilities; Town of Boston Supervisor
Subject: Updated Quotation
Attachments: TOWNOFBOSTON.pdf

Here is an updated quote for the replacement of the EMS doors. This door is the same thickness, steel gauge, and insulation value as a Raynor aspen. Hope this helps and please reach out with any questions or concerns. Thank you for considering Hamburg Overhead Door for this project!

Best regards-

--

Chuck Sherry.



Overdelivering. All over Western New York. %
A Family and Woman-Owned Business %
City of Buffalo and County of Erie M/WBE Certified %
www.hamburgdoor.com %
716-649-3600 %

Hamburg Overhead Door, Inc.

5659 Herman Hill Road
 Hamburg, NY 14075
 Phone: 716-649-3600
 Fax: 716-648-6470
 www.hamburgdoor.com

WORK ORDER

WO #
194,873

Bill To: TOWN OF BOSTON
 8500 BOSTON STATE RD.
 BOSTON, NY 14025

Account ID: BOSTTO-H
 Phone (716) 941-6113
 Fax (716) 941-6116
 Cellular (716) 860-4659
 E-mail

Date	1/4/2023	Terms	Net 30 Days	Rep	Chuck Sherry
Quote #	194,873	PO #		Job #	

Description		
PLEASE ORDER-	DATE:	AK#
DIRECTIONS:EMS HALL		
-Take down haul away existing steel doors and trolley openers -Measurements:2) 12'2"x9'6" squared opening, floor to ceiling 10'3".		
-2x back jambs ok with side room, garage to be cleared 10' back from opening for day of installation. Please have access cleared from snow.Please sign and return a copy with 50% deposit to proceed. All door orders are final after 72 hrs. Visit our website @ hamburgdoor.com .Thank you!		
Chuck Sherry (716) 818-1514 chuck@hamburgdoor.com		

Quantity	ID	Items	Price	Total
2	HRINSTALL	12'2"x9'6" Clopay Energy Series with Intellicore, 1 3/8" thick model 3715, white stucco embossed with micro groove. 12.9 Rvalue ,section 3 full row 24"x12" double pane clear glass (ins) , Low head room track,rear torsion spring , fully weather sealed with white weather stops(square corners).	4,264.00	\$8,528.00
2	HCM	10' RAIL Liftmaster Logic 5.0 T50115 trolley commercial door opener. Includes photo eyes and one three button wall station.	1,450.00	\$2,900.00
4	HCM	Liftmaster 3 color remote control 813LM	30.00	\$120.00
0	WARRANTY	Hamburg Overhead Door includes 1 year of parts and labor warranty. Does not include hung doors (caused by a shifting of the garage or an uneven floor), weather or bottom seals. Please see manufacturers warranty information about paint, windows, cracking and delaminating of sections.	0.00	\$0.00
0	HDEPOSIT	DEPOSIT RECEIVED ON ____ BALANCE DUE COD ____	0.00	\$0.00

Terms are NET C.O.D. Past due accounts will be assessed a service charge of 2% per month on unpaid balance. Customer is liable for all collection expenses, including attorney fees.

Taxable	\$0.00
Non-Taxable	\$11,548.00
Sub-Total	\$11,548.00
Sales Tax	\$0.00
TOTAL	\$11,548.00

GARAGE MUST BE CLEAR 10' BACK FROM OPENING

****PLEASE NOTE: LUBRICATION OF DOOR OR THE MISALIGNMENT OF PHOTO EYES ARE NOT COVERED BY WARRANTY****

Start Time _____ Finish Time _____ Job Complete Job Incomplete

Date _____ Technician Signature _____ Customer Signature _____



ESTIMATE

716 Garage Door Repair
2881 Southwestern Blvd
Orchard Park, NY 14127, USA
support@716garagedoor.com
(716) 608-0053

Estimate # 3992-1
Date Fri Jan 20 2023
Total 12550.00

Prepared For:

Shawn Vanderdoes City of Boston - EMS
8500 Boston State Rd
Boston, New York 14025
(716) 860-4659
facilities@townofboston.com

Description	QTY	Price	Amount
New Door with Installation Model: G-5000, Grooved Size: 12' 2" x 9' 6" (width x height) Sections: 1 ³ / ₄ "-thick galvanized steel, insulation R-16 26-gauge galvanized steel, woodgrain finish; Each section is built with solid mechanical interlocking joint using triple contact InterLok weatherstripping. Pressure-injected polyurethane foam insulation. Color: Ice White Thermopane - Standard Clear (21" X 13"), White frame Windows: Sealed thermal glass inserted into a polypropylene frame; windows are thermopane. PVC Black complete Bottom Weatherstrip: It's "U"-shaped rubber weatherstripping remains flexible during cold weather. Aluminum #101 Complete Frame Weatherstrip Hardware: Dura+, 2" commercial duty <ul style="list-style-type: none">• Rear end low head room• Prepared for wood frame• Steel roller• Weight (Door + Hrdw) : 231 lb.• Headroom: 7 in.• Single hinges• 15 inch radius• 10,000 cycle torsion spring(s)• Weight (Hrdw) : 19 lb.• Upcharge solid shaft (ft)	2.00	5275.00	10550.00

***Will include a 2-year warranty on parts and labor.

Description	QTY	Price	Amount
New Motor with Installation LIFTMASTER T501L5 10' Operator(s): T501L5 10' ½HP 115/230V 1PH. (CPS-U) Description: • Type: Trolley <ul style="list-style-type: none"> • Usage: Heavy duty • Brake: Optional • Chain hoist: None • Power: 1/2 HP • Voltage: 115/230V • Cycle: 60 • MyQ® technology • Track model: Galvanized steel angle chain rails • Safety sensors: Included • LC-36A 36" Light Curtain Infra-red LMEP (Qty:2) 	2.00	1000.00	2000.00

Notes Pricing provided in this quote was produced using measurements taken by technician Nick Sadowski on 1/20/2023, using product equal to or greater than basis of design requested: Clopay Model 3200. No specifications or drawings were provided at the time of quoting. Wage rate was estimated as non-prevailing wage rate. Sales tax is not included in this proposal. *** Light curtains provided as these doors will be for EMS department. EMS department has higher lifted vehicles, light curtain used for protection of vehicles. ***	1.00	0.00	0.00
---	------	------	------

Sub total	12550.00
Tax	0.00
Tax Rate	8.750%
Total	12550.00

Terms:

Estimates are an approximation of charges to you, and they are based on the anticipated details of the work to be done. It is possible for unexpected complications to cause some deviation from the estimate. If additional parts or labor are required you will be contacted immediately.

Notes:

All new non-insulated door orders have a current lead time of approximately 6-8 weeks. All new insulated door orders have a lead time of approximately 4-7 weeks. Lead times may vary according to current manufacturer production rates.

Thank You For Your Business

TOWN OF BOSTON – RESOLUTION NO. 2023 - 21

AUTHORIZING DISPOSAL OF SURPLUS EQUIPMENT

WHEREAS, the Town of Boston employees have identified the following equipment obsolete due to age, condition, or changed needs:

- **Supervisor’s Office** – Physio-Control, Inc. 500 Lithium Battery, PN #3005380-900
- **Supervisor’s Office** – Fellowes Saturn3i 95 Laminator
- **Supervisor’s Office** – Dell Latitude E5550 Laptop, Serial No. G8QBH72
- **Community Room** – Baldwin Hamilton Piano, Serial No. 0465486
- **Community Room** – Kyocera TASKalfa221 Printer, Serial No. QPG9803311
- **Dog Control** – Bullet Proof Vest, size 58L2, ballistic components issued 10/2015 with a performance warranty of 5 years
- **Dog Control** – Dog Crate with broken door
- **Assessor’s Office** – APC Battery Backup, Serial No. BE350U / AB049146224; and

WHEREAS, the Town Hall department heads recommend that their department’s property be scrapped based on condition;

NOW THEREFORE BE IT

RESOLVED, that the above listed equipment is declared surplus property and authorized for disposal through sales, auction, scrap metal, certified destruction (hard drives), or garbage in accordance with the capital asset policy, data destruction policy, and in the manner that will best benefit the town while also not compromising any safeguarded data.

On February 15, 2023, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk



**TOWN OF BOSTON
ASSET MANAGEMENT: CAPITAL ASSET DISPOSAL FORM**

Unauthorized removal, disposal, or expropriation of the Town of Boston taxpayer funded, grant-funded, or Government-owned property constitutes a serious breach of Town of Boston property policy. Please refer to the Capital Asset Management Policy for guidance.

Capital assets are real or personal property that have a value greater than or equal to \$5,000 and have an estimated life of greater than one year. Any capital equipment to be disposed of by way of sale, transfer, or scrapping requires prior approval in writing from the Department Head. Additional approval is required by the Town Board. Please complete and submit the form below including all supporting documentation to the Town of Boston Bookkeeper. (bookkeeper@townofboston.com)

**This form does NOT grant approval to dispose of equipment;
it only serves to update the inventory database.**

Name Allison Koczur Title Assistant to Supervisor Today's Date 2/8/2023
 Department Supervisor's Office Email supervisorsoffice@townofboston.com Phone 716-941-6518

TYPE OF DISPOSITION (Please check)

Sold Scrapped Transferred within Town Traded-In Donated

If transferred, new location _____ Equipment Disposal Date _____

If sold, traded-in or donated provide receipt and price paid _____

TAG #	Description (Manufacturer, Model and Serial Number)
N/A	Physio-Control, Inc. 500 Lithium Battery Lot #1130 PN #3005380-900 2017-01-22
N/A	Fellowes Saturn3i 95 Laminator - Supervisor's office 150112 V A 0012138 CRC 57358
N/A	Dell Latitude E5550 Laptop - the one Dawn used S/N: G8QBH72
N/A	Baldwin Hamilton Piano and (2) Stools - Community Room S/N: 0465486
N/A	Kyocera TASKalfa221 - Printer in Community Room Machine No. QPG9803311

PLEASE SUBMIT COMPLETED FORMS TO THE BOOKKEEPER



TOWN OF BOSTON
ASSET MANAGEMENT: CAPITAL ASSET DISPOSAL FORM

Unauthorized removal, disposal, or expropriation of the Town of Boston taxpayer funded, grant-funded, or Government-owned property constitutes a serious breach of Town of Boston property policy. Please refer to the Capital Asset Management Policy for guidance.

Capital assets are real or personal property that have a value greater than or equal to \$5,000 and have an estimated life of greater than one year. Any capital equipment to be disposed of by way of sale, transfer, or scrapping requires prior approval in writing from the Department Head. Additional approval is required by the Town Board. Please complete and submit the form below including all supporting documentation to the Town of Boston Bookkeeper. (bookkeeper@townofboston.com)

**This form does NOT grant approval to dispose of equipment;
it only serves to update the inventory database.**

Name Allison Koczur Title Assistant to Supervisor Today's Date 2/9/2023
Department Supervisor E-mail: SupervisorsOffice@townofboston.com Phone 716-941-6518

TYPE OF DISPOSITION (Please check)

Sold Scrapped Transferred within Town Traded-In Donated

If transferred, new location _____ Equipment Disposal Date _____

If sold, traded-in or donated provide receipt and price paid _____

TAG #	Description (Manufacturer, Model and Serial Number)
N/A	Dog Control Officer Bullet Proof Vest
N/A	Dog Control Dog Crate
N/A	MIO Air Purifier - Town Clerk's office → Authorized for disposal on Resolution 2022-87
N/A	Battery Backup from Assessor's Office S/N (1) BE350U S/N (2) AB049146224

PLEASE SUBMIT COMPLETED FORMS TO THE BOOKKEEPER

TOWN OF BOSTON

DISPOSAL FORM

This form is to be used by each department, disposing a fixed asset, originally valued at \$300 or more. Upon completion, please forward to the Supervisor's office.

Department Facilities

Description of Asset: (include make/model, serial #)

Baldwin piano serial# 465486 no id tag found

Original Purchase date (estimate if unknown) circa 1998

Original Cost (estimate if unknown) \$5000 estimate

Means of Disposal: Check box

Sold / Auctioned to _____ Amount \$ _____

Scrapped / Recycled _____ Amount \$ _____

Transferred to Department _____

Department Head Approval Shaw CV _____ 152

Date Disposed _____

Supervisor Approval _____

Accounting Use Only:

Fixed Asset Updated Date _____

TOWN OF BOSTON – RESOLUTION NO. 2023-22

AUTHORIZING FUNDS FOR TOWN’S SHARE OF COST FOR ERIE COUNTY SOIL & WATER CONSERVATION DISTRICT PROJECT AT COLONIAL DRIVE SITE

WHEREAS, pursuant to the State Soil and Water Conservation District Law, the Town is authorized to contribute necessary funds, equipment, or aid for Erie County Soil & Water Conservation District ("ECSWCD") projects which shall benefit the highways, bridges, or other property of the Town, either by repair of actual damage inflicted, or prevention of damage likely to be inflicted by flood waters or erosion; and

WHEREAS, ECSWCD has identified a drainage and localized flood concern impacting certain homes on Colonial Drive and the town highway; and

WHEREAS, ECSWCD has determined that the source of this drainage and localized flooding issue is an intermittent stream that overflows its banks mainly due to debris and sediment accumulation that reduces the capacity of the stream channel to convey flood flows and a breach in a small diversion dike adjacent to the stream also is a contributing factor; and

WHEREAS, to remedy the drainage and localized flooding on Colonial Drive, ECSWCD proposes to coordinate and complete debris removal, sediment removal, reshaping and grading the dike, and upon completion of the project will prepare an operation and maintenance plan for the relevant landowners as all future work to maintain the stream channel will be the responsibility of the landowners after the project is complete; and

WHEREAS, ECSWCD will coordinate with the landowners, secure environmental permits, hire the necessary contractor, and oversee the necessary construction activities for the Colonial Drive Project; and

WHEREAS, inasmuch as the Town will derive certain benefits from the proposed project, the ECSWCD has requested the Town allocate up to \$5,000 toward the overall cost of completing the project;

WHEREAS, the Town Board has determined that the proposed Colonial Drive Project will benefit the Town including by protecting stream health and water quality from the impacts of erosion and protecting the Town Highway from damage;

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Boston hereby authorizes the Town Supervisor to pay to the Erie County Soil & Water Conservation District up to \$5,000 from the General Fund’s Flood & Erosion sub-account as the Town’s share of the ECSWCD’s Colonial Drive Project.

On February 15, 2023, the question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

	Yes	No	Abstain	Absent
Councilmember Cartechine	[]	[]	[]	[]
Councilmember Lucachik	[]	[]	[]	[]
Councilmember Martin	[]	[]	[]	[]
Councilmember Selby	[]	[]	[]	[]
Supervisor Keding	[]	[]	[]	[]

Sandra L. Quinlan, Town Clerk

At-Large Directors
Raymond Waterman
Pamela Armstrong
Dr. Kelly Frothingham



Directors
John Mills, Chairman, Co. Legislator
Vacant, Co. Legislator
David Mosher, Grange
Allison DeHonney, Farm Bureau

Erie County Soil & Water Conservation District

50 Commerce Way, East Aurora, New York 14052-2185

Phone: (716) 652-8480

Supervisor Jason Keding
Boston Town Hall
8500 Boston State Road
Boston, NY 14025

February 11, 2023

Re: District Conservation Effort in the Town of Boston

Dear Supervisor:

I am writing to inform you as to the status of a conservation effort in the Town of Boston and to formally request town assistance of up to \$5,000 to mitigate a drainage/ localized flood concern at the Colonial Drive site within the town.

The District has reviewed the site and spoke to a number of the affected landowners. An intermittent stream flows in a northeasterly direction behind 6558, 6560 and 6562 Colonial Drive. The stream was likely relocated in an effort to make room to build the homes on the cul-de-sac in the late 1960's. Currently the stream regularly overflows its banks and floods the homes and town roadway. The flooding is mainly due to debris and sediment accumulation over the years that reduces the capacity of the stream channel to convey flood flows as well as a breach in a small diversion dike adjacent to the stream. The District proposes to coordinate and complete debris removal activity, minor sediment removal and reshape and grade the dike. The District will coordinate with area landowners, secure any necessary environmental permits, hire a contractor and oversee construction activities to mitigate this localized flood issue. Upon completion of this project the District will prepare an operation and maintenance plan for the landowners as all future work to maintain this channel will be the responsibility of the landowners after project completion.

The District supports the partnership of the Town, District and the cooperating landowners to mitigate the above described drainage/ flood concern and stands ready to assist in this effort and as needed by the town.

Thank you for your continued interest in preserving and protecting the natural resources in Erie County. If you need additional information or if I can be of further assistance, please do not hesitate to contact me at the telephone number listed above.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Mark C. Gaston'.

Mark C. Gaston
District Field Manager

Cc: ECSWCD Board of Directors

Resolution 2023-23 Lead Agency for
SEQR for Delaware Solar Project

RECEIVED
TOWN CLERK

TOWN OF BOSTON
APPLICATION FOR USE OF FACILITY

707 570 - 6 2: 27

**This Application is subject to Approval by the Town Board
and MUST be received at least 1 week prior to Town Board meeting**

*****Application, fees, plans, layouts and any additional proof from other agencies must be completed and submitted at time of application. Must be a Boston Resident to request use.*****

Name/Organization NYS TROOPERS Date 2/6/23

Name of person responsible for facilities _____
Title _____

Applicant Address 8550 Boston State Rd

Applicant Daytime Phone # _____ # Of Attendees: _____

Date(s) Requested* 2/8 Time 1:00 PM Type of Event Social
Set Up _____ Take Down _____

Sporting Leagues — Please attach Schedule

****Certificate of Insurance from your organization must be submitted at least 1 week before your 1st sporting event****

*****Please confirm that your dates do not conflict with any Sporting Leagues*****

Baseball—Josh Haeick	716-649-6170	Football—Nick Jagow	716-725-9680
Southtown Slammers/ Mike Bellagamba	716-225-7936	Soccer—Jessica Blesy	716-809-0121

I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)

- | | |
|--|---|
| <input type="checkbox"/> South Boston Park Shelter | <input type="checkbox"/> Boston Town Park |
| <input checked="" type="checkbox"/> Town Hall Community Room w/ Kitchen
And Bathroom Facilities | <input type="checkbox"/> Lions Shelter
And Bathroom Facilities |
| <input type="checkbox"/> North Boston Park Fields | <input type="checkbox"/> Small Shelter |
| | <input type="checkbox"/> Town Fields |

WILL YOUR EVENT HAVE ANY OF THE FOLLOWING: (Check all that apply)

- | | |
|---|---|
| <input type="checkbox"/> Parade | - Who will provide traffic control? _____
(Submit proof in writing from that agency at time of application) |
| <input type="checkbox"/> Parking
(over 50) | - Please submit parking Plan: _____
(This must be approved by Park's Superintendent before submittal to Town Clerk with application) |
| <input type="checkbox"/> Rides | (Certificate of Insurance from your insurance company must be submitted 1 week before use begins) |
| <input type="checkbox"/> Fireworks | (Certificate of Insurance from Firework Vendor must be submitted 1 week before your event) |
| | -Who will provide Fire Stand By? _____
(Submit proof in writing from that agency at time of application) |
| <input type="checkbox"/> Vendors
(over 5) | - Please submit Layout (This must be approved by Park's Superintendent before submittal to Town Clerk with application) |

Alcoholic Beverages:
(IF SERVING ALCOHOL, CHECK ALL
THAT APPLY)

Are you serving alcohol? Yes No
Are you having a Private Party? Yes No
Are you having a Public Special Event? Yes No

PLEASE NOTE: ALL parties must submit a Certificate of Insurance 1 week before your event.
Public Special Events serving alcohol must also submit a copy of your NYS Liquor License 1 week before your event.

Certificates of Insurance: You must list the Town of Boston as additionally insured and the dates of the event must be on the Certificate of Insurance. Your insurance agent can help you with this. The following is a list of Liability amounts needed:

Private Party (Host Liquor)	\$ 500,000
Public Special Event (Liquor Legal)	\$1,000,000
Ride Vendor	\$1,000,000
Fireworks	\$1,000,000
Sporting Leagues	\$1,000,000

wave the fee

FEEs: A **\$75 Maintenance Fee** must be included with this application. These funds will be utilized to cover the cost of bathroom supplies, final clean up and administrative costs.

KEYS: Keys may be picked up on the business day before the scheduled event and should be returned the first business day immediately following.

TOWN OF BOSTON PROPERTIES ARE SMOKE FREE

COMMUNITY EVENTS SIGN: If your organization needs to use the Community Announcement sign near the Emergency Squad Bldg, the "Request to use Coming Events Sign" application must be completed and submitted to the Highway/Parks Dept. This form can be obtained from the Town Clerk's Office or at www.townofboston.com.

Requests may be submitted after September 1st the year before your event.

I agree that all facilities used will be properly cleaned to the best of my ability upon completion of the event and that I will be responsible for any damages caused to any of the facilities or grounds. I will submit to the Town Clerk all Certificates of Insurance and NYS Liquor License if necessary at least 1 week prior to my event. I have contacted the above mentioned sporting leagues and there are no conflicts with dates.

SIGNATURE OF APPLICANT: *phone call T. Oweyungak*

Upon Completion, please submit to Town Clerk

waved fee
FEE REC'D *Per Jason Kalins* APPROVED/DENIED : _____
2/6/2023 (date) (date)

**TOWN OF BOSTON
APPLICATION FOR
USE OF TOWN MEETING FACILITY**

Name/Organization Town of Boston Date 2 / 7 / 23

Name of person responsible for facilities Allison Koczur

Title Assistant to Supervisor Keding

Applicant Address 8500 Boston State Rd. Boston NY 14025

Applicant Daytime Phone # 941-6518 # Of Attendees: 40-50

Date(s) Requested* May 11, 2023 Time 9:30-11:30a Type of Event Compliance Training
6-8p

I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)

Town Hall Community Room w/o Kitchen

Planning Board Room

Court Room

I agree that all facilities used will be properly cleaned to the best of my ability upon completion of the event and that I will be responsible for any damages caused to any of the facilities or grounds .

SIGNATURE OF APPLICANT: 

Upon Completion, please submit to Town Clerk

APPROVED/DENIED : _____
(date)

INSPECTION: _____
(date)

TOWN OF BOSTON
APPLICATION FOR USE OF FACILITY

RECEIVED
TOWN CLERK

This Application is subject to Approval by the Town Board and MUST be received at least 1 week prior to Town Board meeting

*****Application, fees, plans, layouts and any additional proof from other agencies must be completed and submitted at time of application. Must be a Boston Resident to request use.*****

Name/Organization Hamburg Central School District Date 2/6/23

Name of person responsible for facilities Patrick Cauley pcauley@hcsdk12.org
Title Athletic Director

Applicant Address Hamburg High School, 4111 Legion Dr., Hamburg 14075

Applicant Daytime Phone # 716-646-3344 # Of Attendees: 30

Date(s) Requested* 3/27/23 - 6/10/23 Time 3-5 pm Type of Event athletic practices

Set Up _____ Take Down _____

Sporting Leagues — Please attach Schedule

****Certificate of Insurance from your organization must be submitted at least 1 week before your 1st sporting event****

*****Please confirm that your dates do not conflict with any Sporting Leagues*****

Baseball—Josh Haeick	716-649-6170	Football—Nick Jagow	716-725-9680
Southtown Slammers/ Mike Bellagamba	716-225-7936	Soccer—Jessica Blesy	716-809-0121

I, THE UNDERSIGNED, REQUEST PERMISSION TO USE THE FOLLOWING: (check all that apply)

- | | |
|---|---|
| <input type="checkbox"/> South Boston Park Shelter | Boston Town Park |
| <input type="checkbox"/> Town Hall Community Room w/ Kitchen
And Bathroom Facilities | <input type="checkbox"/> Lions Shelter
And Bathroom Facilities |
| <input checked="" type="checkbox"/> North Boston Park Fields | <input type="checkbox"/> Small Shelter |
| | <input type="checkbox"/> Town Fields |

WILL YOUR EVENT HAVE ANY OF THE FOLLOWING: (Check all that apply)

- Parade - Who will provide traffic control? _____
(Submit proof in writing from that agency at time of application)
- Parking (over 50) - Please submit parking Plan: (This must be approved by Park's Superintendent before submittal to Town Clerk with application)
- Rides (Certificate of Insurance from your insurance company must be submitted 1 week before use begins)
- Fireworks (Certificate of Insurance from Firework Vendor must be submitted 1 week before your event)
- Who will provide Fire Stand By? _____
(Submit proof in writing from that agency at time of application)
- Vendors (over 5) - Please submit Layout (This must be approved by Park's Superintendent before submittal to Town Clerk with application)

Alcoholic Beverages:
(IF SERVING ALCOHOL, CHECK ALL
THAT APPLY)

Are you serving alcohol?
Are you having a Private Party?
Are you having a Public Special Event?

Yes No
 Yes No
 Yes No

PLEASE NOTE: ALL parties must submit a Certificate of Insurance 1 week before your event. Public Special Events serving alcohol must also submit a copy of your NYS Liquor License 1 week before your event.

Certificates of Insurance: You must list the Town of Boston as additionally insured and the dates of the event must be on the Certificate of Insurance. Your insurance agent can help you with this. The following is a list of Liability amounts needed:

Private Party (Host Liquor)	\$ 500,000
Public Special Event (Liquor Legal)	\$1,000,000
Ride Vendor	\$1,000,000
Fireworks	\$1,000,000
Sporting Leagues	\$1,000,000

FEEES: A **\$75 Maintenance Fee** must be included with this application. These funds will be utilized to cover the cost of bathroom supplies, final clean up and administrative costs.

KEYS: Keys may be picked up on the business day before the scheduled event and should be returned the first business day immediately following.


TOWN OF BOSTON PROPERTIES ARE SMOKE FREE

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SIGNATURE OF APPLICANT: 

Upon Completion, please submit to Town Clerk 

FEE REC'D 2/13/2023 APPROVED/DENIED : _____
(date) (date)
No Fee rec'd

TOWN OF BOSTON
APPLICATION FOR USE OF FACILITY

RECEIVED
BOSTON TOWN CLERK

2020 FEB 13 PM 2:11

This Application is subject to Approval by the Town Board
and MUST be received at least 1 week prior to Town Board meeting

Application, fees, plans, layouts and any additional proof from other agencies must be completed and submitted at time of application. Must be a Boston Resident to request use.

Name/Organization Hamburg Junior Baseball & Softball League Date 2 / 3 / 23

Name of person responsible for facilities Josh Haecik
Title Recreation Supervisor

Applicant Address 200 Prospect Ave.

Applicant Daytime Phone # 649-1670 # Of Attendees: _____

7 Days a Week
Date(s) Requested* Apr 3rd - Aug 14th Time Weeknights 5:30pm-8:30pm Type of Event Baseball games & practices

Set Up Bathrooms opened / Bases in Take Down Bathrooms closed / Bases out

Sporting Leagues — Please attach Schedule

Certificate of Insurance from your organization must be submitted at least 1 week before your 1st sporting event

Please confirm that your dates do not conflict with any Sporting Leagues

Baseball—Josh Haecik	716-649-6170	Football—Nick Jagow	716-725-9680
Southtown Slammers/ Mike Bellagamba	716-225-7936	Soccer—Jessica Blesy	716-809-0121

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- | | | |
|--|---|--|
| <input type="checkbox"/> South Boston Park Shelter | Boston Town Park | } <u>Boston Town Park</u>
<u>Baseball Diamonds #1, #2, #3</u> |
| <input type="checkbox"/> Town Hall Community Room w/ Kitchen And Bathroom Facilities | <input checked="" type="checkbox"/> Lions Shelter And Bathroom Facilities | |
| <input checked="" type="checkbox"/> North Boston Park Fields | <input type="checkbox"/> Small Shelter | |
| | <input checked="" type="checkbox"/> Town Fields | |
| | | |

WILL YOUR EVENT HAVE ANY OF THE FOLLOWING: (Check all that apply)

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SIGNATURE OF APPLICANT: Joshua D. Huntz

Upon Completion, please submit to Town Clerk

FEE REC'D 2/13/2023 APPROVED/DENIED : _____
(date) (date)
\$75.00 ch 2631